

**TOWN OF COVERT
ORGANIZATIONAL MINUTES
AND
MONTHLY BOARD MEETING MINUTES
JANUARY 08, 2018**

The organizational and regular meeting of the Town Board of the Town of Covert was held Monday, January 8, 2018 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Deborah Nottke	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Absent
	Councilman Brayton Foster	Present

Others Present: Town Clerk Colleen Freese, Highway Superintendent Jeffrey MacCheyne, Reporter Aneta Glover, Town Attorney Patrick Morrell and other interested citizens.

Call to order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Newly Elected Officers, Councilwoman Deborah Nottke, Councilman Brayton Foster, Supervisor Michael Reynolds were sworn into Office.

ORGANIZATIONAL

- 1) That for the year 2018 the Town Board sets 50 cents per mile reimbursement as mileage allowance for personal vehicles used by Town Officers while performing official duties other than attendance at Town Board Meetings or Town Court Proceedings.
- 2) To authorize that Community Bank, N.A., Interlaken Branch, be designated the official bank of the Town of Covert and Town Justice Schmidt and the Supervisor be authorized to invest town monies consistent with the requirements of New York State and with appropriate consideration given to elements of safety, liquidity and yield.
- 3) To authorize Highway Superintendent MacCheyne to spend up to \$500.00 per purchase to acquire equipment, tools, and implements and \$1,000.00 for repairs during 2018 without prior approval of the Town Board.
- 4) To designate the Interlaken Review as the official newspaper of the Town of Covert for the year 2018.
- 5) To appoint Christopher Bulmahn as Dog Control Officer at the budgeted Salary and 50 cents per mile to Beverly Animal Shelter for the year 2018. A \$10.00 per day fee for each dog will be charged to the owner upon redemption of impounded dog from Beverly Animal Shelter plus a \$15.00 a day pick up fee.
- 6) To appoint John Poludniak as Code Enforcement Officer at the budgeted Salary and 50 cents per mile for the year 2018.
- 7) To appoint John Hunt as cleaner for the Town of Covert Municipal Building, at the wage of \$10.40 per hour for the year 2018.

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- 8) To appoint Ralph E. Jones as cleaner for the Town of Covert Highway Department, at the wage of \$10.40 per hour for the year 2018.
- 9) To appoint Charles R. Freese as maintenance person for the Town of Covert Municipal Building, at the wage of \$10.40 per hour for the year 2018.
- 10) To allow Supervisor Reynolds to file his 2017 annual report with the Town Clerk by the same date and in the same matter as Annual Report is required to be filed with the State Comptroller. Such authorization is allowed by Town Law Section 29 (10a).
- 11) To appoint Mr. Raymond Zajac Sr. to mow the lawns at the Municipal Building, Town Hall and Covert Cemetery for an amount not to exceed \$2,210.00 per year for the years 2017-2019.
- 12) That the salaries of all elected and appointed officers shall be the amount indicated by the currently effective resolution or the amount budgeted in the 2018 budget. The Highway Superintendent shall set wages of hourly highway employees with concurrence by the Town Board, within the limits of the Highway Budget. Payment of salaries and wages shall be at times and dates that are legally permissible and mutually acceptable to the Supervisor and the recipients.
- 13) That the Personnel Policy and Procedures Handbook has new items and updates to be added, such as, the insurance buyout. There were concerns if there needs to be more clarity on the committees, how they operated, and who could be at the meetings. New copies of the updates will be given to the board members.

APPOINTMENTS BY ELECTED OFFICIALS

Highway Superintendent MacCheyne appoints Glenn Boyes as Deputy Highway Superintendent for 2018.

Town Clerk appoints Leslie Adams-Compton as Deputy Town Clerk and Registrar of Vital Statistics, Tax Collector, wage shall be \$10.40 per hour.

Town Justice Eileen Schmidt appoints Mary Gregg as Clerk to the Town Justice. Salary shall be as budgeted for the year 2018.

Supervisor Reynolds makes the following appointments for 2018:

Bookkeeper and Secretary to the Supervisor -- Diane Bassette Nelson

Budget Officer -- Michael Reynolds

Deputy Supervisor -- Deborah Nottke

Town Assessment Committee -- Michael Reynolds and Brayton Foster

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Historian for the Town -- John Hunt

Highway Committee -- Chairman Bill Bishop and Brayton Foster

Courts, Ordinances & Law Enforcement --Brayton Foster Chairman and Bill Bishop

Utilities & Insurance -- Chairman Bill Bishop and Deborah Nottke

Personnel -- Chairman Jeffrey Vann and Deborah Nottke

Buildings and Grounds-- Chairman Bill Bishop and Jeffrey Vann

Fire and Ambulance -- Chairman Deborah Nottke, Jeffrey Vann, and Michael G. Reynolds

Planning and Land Management Ordinance -- Chairman Jeffery Vann and Brayton Foster

Any appointments which may have been overlooked shall continue to be filled by the incumbent subject to review by the appropriate appointing authority.

Councilman Foster moved , seconded by Councilwoman Nottke, to approve the slate presented for the Organizational meeting and appointments by Elected Officials. Aye-Councilwoman Nottke, Councilman Foster and Councilman Vann.

RETURN TO THE REGULAR TOWN BOARD MEETING

Approval of Minutes: Vann moved, seconded by Nottke, that the year-end minutes from December 28, 2017 be approved. Aye-Vann, Aye-Foster and Aye-Nottke.

There were questions on the Town of Covert's Personnel Policy and Procedures manual, about clothing stipend for Highway guys and is that kept track of. Highway Superintendent MacCheyne stated that he keeps track of what the employees have spent. What procedures are followed for disciplinary action ? Highway Superintendent MacCheyne stated that they follow the County procedures. It was agreed by the Board that if they wanted to make changes it could be done later.

Town Attorney Morrell shared Section Three- A Multiple Family Dwellings of the Land Management Ordinance that he made changes on. Applicants would be working with the Planning Board and Code Enforcement Officers. The special permit would be for three or more dwellings and this is where the State requirements kick in. At this time the Section Three -A will be sent to the Planning Board and Code Enforcement Office to review and share feedback.

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There was discussion on the Security contract for the Court. Town Attorney Morrell share that he set the contract for ninety days before the agreement could be terminated or renegotiated in order for the Town Board to have some time to see how the contract was going to work. At this time the Town of Covert is waiting to hear back From the Village Board.

Vann moved, seconded by Nottke, to approve the Supervisor's Income and Expenditure Report for the month of December 2017. Aye-Vann, Aye-Nottke and Aye-Foster.

Foster moved, seconded by Vann, to approve the Highway Superintendent's report for the month of December, 2017. Aye-Vann, Aye Nottke, Aye-Foster.

Foster moved, seconded by Nottke, to approve the Town Clerk's monthly report. The total revenue was \$536.00 and \$450.83 was remitted to the Supervisor for the month of December 2017. Aye-Vann, Aye-Nottke and Aye-Foster.

Foster moved, seconded by Nottke, to approve Tax Collector report that \$500,000.00 has been taken in so far for 2018 taxes. Aye-Vann, Aye-Nottke and Aye-Foster.

Hunt moved, seconded by Nottke, to approve the Dog Control Officer's report for the month of December, 2017. Aye-Vann, Aye-Foster, Aye-Nottke.

Vann moved, seconded by Nottke, that the Highway Fund Vouchers #1-11 in the amount of \$4,812.52 and General Fund Vouchers #1-15 in the amount \$136,635.47 approved for payment. Aye-Foster, Aye-Nottke and Aye-Vann.

Nottke moved, to adjourn the meeting at 9:00 p.m. Aye-Vann, Aye-Nottke and Aye-Foster.

Respectfully submitted,

Colleen Freese, Town Clerk

**TOWN OF COVERT, SENECA COUNTY
REGULAR TOWN BOARD MEETING
FEBRUARY 12, 2018**

The organizational and regular meeting of the Town Board of the Town of Covert was held Monday, January 8, 2018 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Deborah Nottke	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present

Others Present: Town Clerk Colleen Freese, Highway Superintendent Jeffrey MacCheyne, Reporter Aneta Glover, Town Attorney Patrick Morrell and other interested citizens.

Call to order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Approval of Minutes: Nottke moved, seconded by Foster, to approve the minutes from January 8, 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Highway Report: Superintendent MacCheyne reported on a pickup truck from state bid Onondaga , a 2018 Ford F-350xl Super Cab 4x4 6.75 truck, Bid # 7974 2018 for the amount of \$38,135.40.

He shared that if the old truck was sold at the auction, it would not cost much for the Town to pay for the new truck. It pays to turn around trucks every two years; it saves the Town money in the long run.

Town Clerk Report: Town Clerk Colleen Freese shared that the balances for the income through the Town Clerk's Office is only about \$50.00 difference from 2017 and 2018. The Office has been averaging about \$14,300.00 a year. The Town Board did their audit on the Town Clerk's books and found them in order.

Tax Report : Tax Collector Colleen Freese reported that so far \$1,771,948.61 has been collected. A total of \$803,495.26 was paid to the Town Supervisor and, so far, \$950,000.00 has been paid to the Seneca County Treasurer.

INTERMUNICIPAL AGREEMENT FOR COURT SECURITY

This Agreement made and entered into this date between the Town of Covert (the "Town"), 8469 Main Street, Interlaken, NY 14847, a municipal subdivision of the State of New York and the Village of Interlaken (the "Village"), 8369 Main Street, Interlaken, NY 14847, a municipal subdivision of the State of New York;

WHEREAS, the Town of Covert has the authority to operate a court and has established a court (Town Court), pursuant to sections 1 and 16 of Article 6 the New York State Constitution, the Uniform Justice Court Act, and the Town Law; and

WHEREAS, the Village of Interlaken has the authority to operate and has established a Police Department (Village Police Department), pursuant to the New York State Village Law; and

WHEREAS, both parties are desirous of contracting for court security services to be provided by the Village of Interlaken Police Department to the Covert Town Court, which is situate within the geographic boundary of the Village of Interlaken; and

WHEREAS, both parties recognize the potential benefits to the residents of both the Town and Village that may be available through sharing services; and

WHEREAS, the Town and Village enter into this agreement pursuant to Article 5-G of the General Municipal Law;

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements hereinafter set forth, the parties hereto agree as follows:

1. Subject to the terms specified in the present agreement and the attached addendum, the Village Police Department is hereby authorized to provide court security services to the Town Court.
2. That the Village Police Department Officers assigned to provide court security services will at all times be an employee of the Village of Interlaken, and in no case be deemed an employee of the Town of Covert. The Village of Interlaken shall pay the Village Police Officer's salary and make the employer's contributions for retirement, social security, health insurance, worker's compensation and other similar benefits.
3. The Village of Interlaken will be responsible for hiring, training and supervising all such Village Police Department Officers. All Village Police Department Officers assigned to provide court security services under this agreement must be police officers as defined by Criminal Procedure Law section 1.20(34).
4. Village Police Department Officers performing court security services under this contract will be armed, uniformed and equipped as if they were performing their regular duties for the Village of Interlaken. All such items provided by the Village of Interlaken or their officers shall remain the property of the Village of Interlaken or their officer.
5. The Town Court may provide additional equipment, such as a metal detector. Any such equipment provided by the Town Court will remain the property of the Town Court or the Town of Covert.
6. Nothing contained in this Agreement shall be construed as in any way limiting the jurisdiction of such duly authorized and appointed Village Police Department Officer to act and perform the duties of such officer in the area of the Village of Interlaken. When providing court security services under this contract, Village Police Department Officers will recognize the authority of the Town of Covert Court Justice to preside over and control the activities within the Courtroom, including the Officer.
7. The Village of Interlaken hereby warrants and represents that it has in place comprehensive municipal liability insurance and that such insurance will be amended to ensure appropriate liability insurance to cover any and all liability that may arise under the terms of this agreement. The Village of Interlaken agrees to provide the Town of Covert with a certificate of insurance reflecting such coverage upon request.

8. It is expressly understood and agreed that this agreement is entered into solely for the mutual benefit of the parties herein and that no benefits, rights, duties or obligations are intended or created by this agreement as to third parties not signatories hereto.

9. The term of this agreement is six (6) months. This agreement may be terminated, or the terms thereof may be renegotiated, upon notice from either party at least 90 days prior to the expiration of a term, subject to paragraph 10 of this agreement.

10. The Village of Interlaken specifically acknowledges that certain activities of the Town Court are confidential. If the Town of Covert suspects that confidentiality has been compromised by the Village Police Department Officers providing court security services under this agreement, the Town of Covert may terminate this agreement immediately.

11. This agreement shall take effect on the latest date of signature below.

12. This agreement constitutes the complete understanding of the parties. This agreement shall be amended, modified or terminated only upon approval by a majority vote of each Municipal Board.

ADDENDUM

Hourly Rate: \$21.00

Time records: Signed by the Village Officer and counter-signed by Town Judge or Clerk on the day that court security services are provided. Time to be rounded to the nearest 1/4 hour, with a minimum of 2 hours per services day.

Vouchers to be submitted to Town Quarterly.

A schedule of regular Court days will be provided by the Court to the Village at the beginning of each term.

Regular Court days will have one Village Officer assigned.

Village Officers assigned to the Court will have access to a Village Police Vehicle at all times that they are providing services and will provide custodial transportation of inmates when required.

Additional Court days or request for more than one Village Officer will be provided upon request with 7day notice.

Vann moved, seconded by Foster, to approve Supervisor Reynolds to enter into an Inter-municipal agreement for Court Security with the Village of Interlaken. Aye-Vann, Aye-Nottke, Aye-Foster and Aye-Bishop.

Nottke moved, seconded by Vann, to approve the Trumansburg Fire and Ambulance 2018 agreements and to approve the Supervisor Reynolds to sign the agreements. Aye-Vann, Aye-Nottke, Aye-Foster and Aye- Bishop.

Vann moved, seconded by Bishop, to approve the Court audit that the Town Board performed on January 15, 2018 for the Town of Covert Justice records. Motion approved. Vote: Aye-Vann, Aye-Nottke, Aye-Foster and Aye-Bishop.

Vann moved, seconded by Foster, to approve the Supervisor's Income and Expenditure Report for the month of January 2018. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Nottke moved, seconded by Bishop, to approve the Highway Superintendent's report for the month of January, 2018. Aye-Vann, Aye Nottke, Aye-Foster and Bishop.

Nottke move, seconded by Bishop, to authorize Superintendent Jeff MacCheyne to declare the 2016, 250 Pickup truck as surplus and authorize Superintendent MacCheyne to use the services of the International Auction to sell the truck. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Bishop moved, seconded by Nottke, to authorize the Highway Superintendent MacCheyne to order from State Bid a 2018 Ford F-350xl Super Cab 4x4 6.75 truck from state bid Onondaga, Bid # 7974 2018 for the amount of \$38,135.40. Aye-Vann, Aye-Foster, Aye-Bishop and Aye-Nottke.

Bishop moved, seconded by Vann, to approve the Town Clerk's monthly report. The total revenue was \$517.00 and \$410.00 was remitted to the Supervisor for the month of January 2018. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Bishop moved, seconded by Vann, to approve the Tax Collector's report for the 2018 taxes, a total of \$1,771,948.61 has been collected. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Nottke moved, seconded by Foster, to approve the Dog Control Officer's report for the month of January, 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Foster moved, seconded by Nottke, to appoint Gary Hunt to the Assessment Review Board. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Vann moved, seconded by Nottke, that the Highway Fund Vouchers #12-30 in the amount of \$27,364.21 and General Fund Vouchers #16-31 in the amount \$288,845.16 be approved for payment. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Nottke moved to adjourn the meeting at 8:00 p.m. Aye-Vann, Aye-Nottke, Bishop-Aye and Aye-Foster.

Respectfully submitted,

Colleen Freese, Town Clerk

**TOWN OF COVERT, SENECA COUNTY
REGULAR TOWN BOARD MEETING
MARCH 12, 2018**

The organizational and regular meeting of the Town Board of the Town of Covert was held Monday, February 12, 2018 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Deborah Nottke	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present

Others Present: Town Clerk Colleen Freese, Highway Superintendent Jeffrey MacCheyne, Town Attorney Patrick Morrell and other interested citizens.

Call to order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Approval of Minutes: Nottke moved, seconded by Foster, to approve the minutes from February 12, 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Supervisor Reynolds reported that Highway Superintendent MacCheyne and he have been working with state representatives to write a grant for financial help to replace the Frontenac Bridge. The Town has received seven proposals from engineering companies. Supervisor Reynolds shared that he would like to have CHA Consulting Inc. do the job.

There was discussion on the changes being made to Section Three A: Multiple Family Dwelling of the Land Management Ordinances. Multiple Family Dwelling will require a special permit and minimum lot size. A minimum of four off street parking spaces with no parking on the highway right way.

Vann moved, seconded by Foster, to approve the Supervisor's Income and Expenditure Report for the month of February 2018. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Bishop moved, seconded by Nottke, to approve the Highway Superintendent's report for the month of February, 2018. Aye-Vann, Aye Nottke, Aye-Foster and Aye-Bishop.

Nottke moved, seconded by Vann, to approve the Town Clerk's monthly report. The total revenue was \$360.75 and \$310.75 was remitted to the Supervisor for the month of February 2018. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Nottke moved, seconded by Vann, to approve the Tax Collector's report for the 2018 taxes, a total of \$1,900,000.00 has been collected. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Nottke moved, seconded by Foster, to reappoint Jennifer Persoon to the Assessment Review Board. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Nottke moved, seconded by Vann, to approve the Code Enforcement Officer's report for February 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Nottke moved, seconded by Vann, to approve mileage for the Court Clerk to go to a training on April 6, 2018 in Geneva, NY. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Nottke moved, seconded by Vann, to send a letter of confirmation to go with CHA Consulting Inc. for the Proposal No. X53414-Q1 for the Frontenac Bridge. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Vann moved, seconded by Nottke, to hold a public hearing on April 9, 2018 on Section Three A: Multiple Family Dwelling of the Land Management Ordinances. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Nottke moved, seconded by Vann, that the Highway Fund Vouchers #30-51 in the amount of \$72,981.81 and General Fund Vouchers #32- 43 in the amount \$2,517.39 be approved for payment. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Nottke moved, seconded by Bishop, to go into executive session at 8:00 to discuss a personnel matter. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Nottke moved, seconded by Bishop, to come out of executive session at 8:25; no action was taken. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Nottke moved to adjourn the meeting at 8:45 p.m. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Respectfully submitted,

Colleen Freese, Town Clerk

**TOWN OF COVERT, SENECA COUNTY
REGULAR TOWN BOARD MEETING
APRIL 9, 2018**

The organizational and regular meeting of the Town Board of the Town of Covert was held Monday, April 9, 2018 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Deborah Nottke	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present

Others Present: Town Clerk Colleen Freese, Highway Superintendent Jeffrey MacCheyne, Town Attorney Patrick Morrell and other interested citizens.

Call to order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Public Hearing: Nottke moved, seconded by Vann, to opened the Public Hearing to discuss changes on the Land Management Ordinances (LMO) -Section Three B: Multiple Family Dwellings. Town Attorney Morrell shared the changes to the LMO. Property owners within a thousand feet of proposed sites must be notified. Also required for Multiple Family Dwellings are 4 off-street parking spaces . The updated LMO will be posted on the Town of Covert website (townofcovert.org). Nottke moved, seconded by Bishop, to close the public hearing. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Approval of Minutes: Vann moved, seconded by Nottke, to approve the minutes from March 12, 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Nottke shared that she went to a workshop on Solar and Wind and received a lot of information she would like to share if anyone is interested. It was a very interesting workshop.

Supervisor Reynolds shared that Maryann Vellake asked for the Town Board to make a resolution opposing the incinerator/Waste-to-Energy Plant proposed for the land at the former Seneca Army Depot. There was discussion on the waste-to-energy plant. Many do not want anymore waste brought into Seneca County.

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF COVERT
OPPOSING THE TRASH INCINERATOR/WASTE-TO-ENERGY PLANT
PROPOSED FOR THE FORMER SENECA LAKE ARMY DEPOT SITE
IN THE TOWN OF ROMULUS
Resolution number 1-18**

On this ninth day of April, 2018, Covert Town Regulatory Town Meeting, 7:00 pm.

WHEREAS, Circular EnerG, LLC has proposed to build a waste-to-energy plant on 39.4 acres of land at the former Seneca Army Depot in the Town of Romulus, New York; and

WHEREAS, this facility would import trash in excess of 2,600 tons of Municipal Solid Waste (MSW) per day (mostly from outside this area) to be burned to generate 25 to 50 Megawatts of electricity, delivered by up to 176 tractor trailer loads of MSW *per* day traveling along NYS Routes 96, 414, and 5 & 20, and/or up to 30 rail cars of MSW coming from various places; and

WHEREAS, this project proposes to draw an estimated 445,000 gallons of water per day from Seneca Lake and discharge water from the facility into Reeder Creek, which empties into Seneca Lake; and

WHEREAS, this Board has serious concerns over the negative environmental impacts associated with this project for Finger Lakes tourism, quality of life, water quality, and air quality; and

WHEREAS, the Finger Lakes region is considered a world-class tourist destination and home to a vibrant wine industry and thriving farming community; and

WHEREAS, Circular EnerG, LLC has chosen to withdraw its application to the Romulus Planning Board and to submit directly to the State Board on Electric Generation Siting and the Environment (under Article 10 of the Public Service Law of the State of New York); now, therefore, be it

RESOLVED, that the Town of Covert opposes the Waste-to-Energy Plant proposed by Circular EnerG, LLC at the former Seneca Army Depot and urges the Town of Romulus to reject this proposal and work with us to foster sustainable practices and industries that will preserve Seneca County and the Finger Lakes Region as a wonderful place to live and work, now and into the future; therefore, be it

RESOLVED, certified copies of this resolution will be sent to Governor Cuomo, State Senator Helming, Assemblyman Palmesano, NYS Association of Towns, Seneca County Board of Supervisors, Romulus Town Board and the Planning Board of the Town of Romulus, Zoning Board of Appeals of the Town of Romulus, Planning Board of Covert, and the State Board for Electric Generation Siting and the Environment.

MOTION introduced Deborah Nottke Seconded by: Brayton Foster

<u>COUNCILPERSONS</u>	<u>YEA</u>	<u>NAY</u>	<u>SUPERVISOR</u>	<u>YEA</u>	<u>NAY</u>
Jeffrey Vann	√		Michael Reynolds	√	
William Bishop	√				
Deborah Nottke	√				
Brayton Foster	√				

Foster moved, seconded by Bishop, that the Town of Covert would be the lead agency to adopt the amended April 9, 2018 Land Management Ordinances. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Foster moved, seconded by Vann, that the Town of Covert Town Board will determine, based on the information and analysis on the Environmental Assessment Form, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impact. Aye-Bishop, Aye-Nottke, Aye-Vann and Aye-Foster.

A Local Law 21-2018 To Amend The Town of Covert Land Management Ordinance, adopted pursuant to Town Law section 130:

SECTION ONE: PURPOSE

To promote and manage the orderly growth of the Town of Covert; to improve the quality of the natural and man-made environment; and to assure the health, safety and general welfare of its residents, the Town Board of the Town of Covert has enacted the following Ordinance:

SECTION TWO - A: BUILDING PERMIT REQUIREMENTS

A copy of the Covert Land Management Ordinance shall be available on the website and the office with the building permit applications.

A building permit shall be approved prior to construction, erection, alteration, addition to, replacement of, or installation of any building in the Town of Covert. Exterior routine maintenance and interior renovations, except where the number of dwelling units is changed, do not require a building permit. Doghouses, calf hutches and bus stop shelters do not require a building permit.

The application for a building permit shall include: the location, area and dimensions of the real property on which the proposed building construction or alteration will take place; location of all rights-of-way; location and dimensions of existing buildings located thereon; location and description of all existing overhead and underground utility lines; a description of the proposed construction, erection, alteration, addition to and/or installation and the estimated cost or market value thereof; and other pertinent information requested.

SECTION TWO - B: DEFINITIONS

- 1) The words used in this ordinance shall have the meaning commonly attributed to them. Questions regarding the interpretation of their precise meaning shall be determined by the Town Board of the Town of Covert.
- 2) Building is a structure designed and suitable for habitation or sheltering human beings and/or animals, sheltering or storing property, or for occupation and use for trade or manufacture.
- 3) The following are not to be included in the definition of building and are not governed by this Ordinance: dog houses, calf hutches, bus stop shelters, fences, docks, wharves, platforms, breakwaters, boat hoists (enclosed or not), and moorings.
- 4) Also not to be included in the definition of building under this Ordinance and therefore exempt from this Ordinance are any structures in, on or over the waters of Cayuga Lake.

SECTION TWO – C: PREMISE ADDRESS NUMBER SIGNS

All residences in the Town of Covert, occupied or not occupied, (outside the Village of Interlaken) will be required to have a fire department sign conforming with their assigned 911 number, which can be obtained from the Seneca County 911 Address Clerk (telephone: 315-539-1921). The signs shall have the following characteristics:

- a. The signs shall be 18 inches tall.
- b. The signs shall be green in color with white reflective numbers.
- c. Numbers shall be a minimum of 3 inches tall.
- d. Numbers shall be placed on BOTH sides of the sign unless on a road which dead ends at the lake. In that case numbers shall face so they can be read as one travels from the main road.
- e. Signs shall be placed on the same side of the road as the residences.
- f. Signs may be attached to existing wooden posts, mailboxes or metal posts and will be a minimum of 30 inches off the ground to prevent snow from burying them in winter months.
- g. It will be the owners' responsibility to maintain the signs in good repair.
- h. Any new construction will be required to have a proper sign prior to being granted a certificate of occupancy by the county code enforcement officer.
- i. Deviation from the requirements of this section shall be at the discretion of the Town's Code Enforcement Officer.

Upon noting a residence without a proper sign by any Town official or Fire Department member, The Town Clerk shall send to the homeowner of record a notice informing them of the violation. During the period of November 1st to April 15th homeowners shall have until May 1st to install a proper sign. During the period April 16 to October 31, the homeowner shall have 15 days to install the sign.

Any residential property owner, who does not install a proper sign by the prescribed date, shall have a sign installed either by the Interlaken Fire Department, Trumansburg Fire Department or the Covert Highway Department. The homeowner will be charged the cost of materials plus \$15.00 for installation with the funds going to the installing agency. Such cost shall be a lien on such lands and shall be assessed thereon and collected in the same manner as local municipal taxes are collected.

Where any type sign support method is expected to penetrate the ground, the owner/installer is required to call 811 (dig Safely N.Y.) to obtain further information with a process to identify any underground utilities (New York State Law).

SECTION THREE - A: BUILDING SITE AND SANITARY STANDARDS

- 1) For sites requiring the installation of a new water supply or a sewage disposal system, no building permit shall be approved contingent upon the applicant has produced a valid permit for the installation from the Seneca County Health Department in accordance with the Seneca County Watershed Code.
- 2) All buildings shall be set at an elevation that will provide drainage of surface water away from the building when final grading of the site is completed. All disturbed areas shall be graded and seeded.
- 3) The minimum lot area for each dwelling unit shall be one acre. Minimum lot area may be reduced to $\frac{3}{4}$ of an acre for parcels with access to a municipal water supply and preliminary septic system approval from the Seneca County Department of Health.
- 4) Each lot shall have a minimum of 200 feet frontage along any public road. Each lakeshore lot shall have a minimum of 100 feet frontage along the lakeshore. Each lot without lake frontage, or not on a public road shall have a minimum dimension of 200 feet.
- 5) All buildings except seasonal roadside stands shall be set back a minimum of 50 feet from all right-of-way lines for public roads. All buildings shall be set back a minimum of 20 feet from each side and rear lot line. All fences are exempted from setback standards.
- 6) The maximum height of any residential building shall be 35 feet, as measured from average midpoint of surrounding terrain where it meets the foundation of the structure.
- (7) All permanent housing units shall be securely fastened to the land.
- 8) All new permanent housing shall meet the minimum square footages of floor area and habitable spaces as required by the NYS Building Code and as enforced thru the Seneca County Department of Building and Fire Code Enforcement and have a minimum width of 24 feet.
- 9) There will be a limit of one dwelling structure per parcel.
- 10) FLAG LOTS; A building lot shaped like a flag; the staff is a narrow strip of land, connected to a public right of way and with a minimum frontage and width of fifty (50) feet, the flag portion shall have a minimum lot area of one (1) acre for each dwelling unit. The right of way is not included in the figuring of this area. Proof must be shown of a legally designated right of way.

SECTION THREE – B: MULTIPLE FAMILY DWELLINGS

- 1) Definitions

a) Dwelling: Building or part thereof used as living quarters for one family. The terms dwelling, one family dwelling, two family dwelling, or multiple family dwelling shall not include a motel, hotel, boarding house, tourist home, single-wide mobile home or similar structure, but shall include modular homes and double-wide mobile homes. A dwelling includes a seasonal dwelling, which is not used, or intended for permanent residence and which is not occupied for more than six (6) months in each year.

b) Dwelling, One Family: Detached building designed for or occupied exclusively by one (1) family.

c) Dwelling, Two Family: Building designed for or occupied by, two (2) families living independently of each other.

d) Dwelling, Multiple Family: Building designed for, or occupied by, three (3) or more families living independently of each other.

e) Family: One (1) or more persons living, sleeping, cooking or eating on the same premises as a single housekeeping unit.

2) Construction or conversion of an existing building into a Multiple Family Dwelling shall require a Special Permit. An application for a Special Permit will include the following:

a) A map of the premises showing all structures, roadways, pathways, parking areas, recreation areas, utility and exterior lighting installations

b) The minimum lot size shall be 2 acres. Each additional dwelling unit beyond 3 units shall require an additional .5 acres

c) The minimum road frontage shall be 200 feet. Each additional dwelling unit beyond 3 units shall require an additional 40 feet of road frontage

d) A minimum of 4 off street parking spaces shall be required for each dwelling unit

e) A statement that all provisions of the State Multiple Residence Law are met

f) The Special Permit fee, which will be set periodically by the Town Board

g) The appropriate Environmental Assessment Form

3) The Town Board will act on the application in the same manner as outlined in Section Six: Variances and Appeals of this Land Management Ordinance.

SECTION FOUR: SAFETY AND HEALTH HAZARDS AND PUBLIC NUISANCES

1) It shall be unlawful for any person to deposit or permit to be deposited any sewage, including gray water from washing machines, dishwashers, or any other appliance or machine, or gray water of any nature, in any ditch, waterway or body of water, or upon the ground within the Town.

2) It shall be unlawful for any person who owns or occupies any land or structure within the Town to fail to repair, correct or cease using any malfunctioning privy, sewer, drain, cistern, vault, waste water system, or septic system 24 hours after notice by the Town Board, Code Enforcement Officer, or Health Department that an unwholesome or unhealthy condition exists.

SECTION FIVE: ENFORCEMENT AND ADMINISTRATION

- 1) This Ordinance shall be enforced by a “Code Enforcement Officer” designated by the Town Board. An “Alternate Code Enforcement Officer” shall be designated by the Town Board for those occasions when the Code Enforcement Officer shall be unavailable for extended periods of time.
- 2) All applications for building permits shall be filed with the Town Clerk at the office.
- 3) Normal process time is within 48 hours (except Saturday and Sunday) from the time the application is filed with the Town Clerk. The Code Enforcement Officer shall examine the site and the application materials and approve, approve with conditions, or deny the requested permit. In the instance of permit denial, the reason will be set forth in writing to the applicant at the time of the denial. The Code Enforcement Officer may include in the permit a requirement for inspection at any point in the progress of construction or alteration.
- 4) For any inspection required by the conditions of the permit, the Code Enforcement Officer shall perform the inspection normally within 48 hours of the applicant’s request for inspection.
- 5) The Seneca County Code Enforcement Officer shall have the responsibility of issuing a Certificate of Occupancy.
- 6) Building permits are valid for a period of one year from the date of approval. If construction is not completed within one year the permit may be extended in writing by the Code Enforcement Officer after review. If construction is not started within one year, a new permit must be obtained.
- 7) Fees for Building Permit Applications, Variance Applications and any other applications under this Ordinance shall be set by the Town Board on an annual basis.
- 8) The violation of any provision of this Ordinance shall be an offense punishable by a fine not to exceed \$250. Each day of continued violation shall constitute a separate offense.
- 9) In addition to the above penalties, the Town of Covert may also apply to any court of competent jurisdiction for an injunction to enjoin any person from a violation of this Ordinance.

SECTION SIX: VARIANCES AND APPEALS

- 1) Where there are unusual or unforeseen circumstances or hardship, the Town Board may, after a public hearing, grant variances from any of the provisions of this Ordinance except those related to the Seneca County Health Department.

- 2) Requests for variances and Special Permits shall be made in writing to the Town Clerk. Upon determining that the application is complete, the Code Enforcement Officer shall refer the application to the Planning Board for review and recommendation to the Town Board.
- 3) In considering a request for a variance, the Town Board shall be guided by the circumstances of the situation and the intent of the applicant, and shall act to protect the best interests of the community.
- 4) All appeals for an interpretation or variance from this Ordinance because of a denial of a building permit shall be in writing to the Town Board within 30 days of denial of the permit.
- 5) The proceedings on an application before the Planning Board and Town Board will be upon ten (10) days notice, including notice by mail to all property owners within one thousand (1000) feet of the proposed site. The public hearing before the Town Board will also require notice to be posted at the Town Office and advertised in the Town's official newspaper.
- 6) The Town Planning Board may request additional information from the applicant, if necessary for proper review, and shall make its recommendation, in writing, to the Town Board within 30 days. The Planning Board may recommend approval, approval with conditions, or denial of the appeal.
- 7) The Town Board shall render a written decision on the appeal within 30 days of receipt of the recommendation of the Town Planning Board. The Town Board may approve, approve with conditions or deny the appeal.
- 8) Any person or persons, jointly or severally aggrieved by any decision of the Town Board, or the Code Enforcement Officer or any Officer or Department of the Town of Covert concerning a request for a variance or an application for a permit, may have the decision reviewed in the manner provided by Article 78 of the Civil Practice Laws and Rules, provided the proceeding is commenced within 4 months after the decision is made.

SECTION SEVEN: INTERPRETATION AND ENACTMENT

- 1) In their interpretation and application, the provisions of this Ordinance shall be held to be the minimum requirements, adopted for the promotion of the public health, safety or general welfare.
- 2) Whenever the requirements of this Ordinance are at variance with the requirements of any other lawfully adopted rules, regulations or ordinances, the most restrictive or that imposing the higher standard shall govern.
- 3) Nothing in this section or in this Ordinance shall interfere with the provisions of the Agricultural District Law as amended.
- 4) The invalidity of any section, subsection or any part of this Ordinance shall not invalidate any other section, subsection or part thereof.

5) This Ordinance shall become effective immediately upon compliance with the posting and publication requirements of Town Law section 133.

Vann moved, seconded by Foster, to accept the Amendment as presented on the Land Management Ordinance. Vote: Aye-Nottke, Aye-Vann, Aye-Bishop and Aye-Foster.

Foster moved, seconded by Vann, to accept the resignation of Colleen R. Freese as Town Clerk, Tax Collector and Registrar of Vital Records effective June 30, 2018. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Foster moved, Seconded by Reynolds, to appoint Leslie Adams-Compton as Town Clerk for the Town of Covert starting July 1, 2018. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Nottke moved, seconded by Bishop, to approve the Supervisor's Income and Expenditure report for the month of March 2018. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Foster moved, seconded by Nottke, to approve the Highway Superintendent's report for the month of March, 2018. Aye-Vann, Aye Nottke, Aye-Foster and Aye-Bishop.

Vann moved, seconded by Foster, to approve the Town Clerk's monthly report. The total revenue was \$502.00 and \$438.00 was remitted to the Supervisor for the month of March 2018. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Vann moved, seconded by Foster, to approve the Tax Collector's report for the 2018 taxes. Taxes balanced with the County Treasurer's Office. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Foster moved, seconded by Bishop, to approve the Dog Control Officer's report for the month of March, 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Nottke moved, seconded by Vann, that the Highway Fund Vouchers #52-63 in the amount of \$23,478.94 and General Fund Vouchers #44-60 in the amount \$10,828.29 be approved for payment. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Bishop moved, to adjourn the meeting at 9:00 p.m. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Respectfully submitted,

Colleen Freese, Town Clerk

TOWN OF COVERT, SENECA COUNTY
REGULAR TOWN BOARD MEETING
May 14, 2018

The regular meeting of the Town Board of the Town of Covert was held Monday, May 14, 2018 at 7:05 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Deborah Nottke	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present

Others Present: Deputy Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Town Attorney Patrick Morrell, Reporter Aneta Glover and other interested citizens.

Call to order: Supervisor Reynolds called the meeting to order at 7:05 p.m. All rose for the pledge of allegiance.

Approval of Minutes: Nottke moved, seconded by Vann, to approve the minutes from April 10, 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Presenter: Marty Schlabach, President of the Board of Directors of the Interlaken Public Library presented the new board member Bill Van Slyke.

Highway Superintendent MacCheyne shared that the 17 yr old grade-all purchased 2 years ago “died”. The repair cost will be \$5600. Previous owner Vantage Equipment will pay one half or more of the repair cost. Auctions International will appraise the 2016 Ford truck on Thursday. The new truck will be in next month.

Deputy Clerk reported that Local Law 1-2018, changes to Land Management Ordinance, has been filed with NYSDOS. Cayuga Lake Triathlon will be held on August 5th at Taughannock Falls State Park.

Foster said he was looking into Cell Towers. There was discussion about Sec. 487 of NYS Real Property Tax Law and the ability for the Town to opt out of the law that property tax will not increase for improvements of certain energy systems.

Nottke asked Village of Interlaken board member Keith Jay to report on the sidewalk program for the Village. He said that trees have been cut down and they have received a grant for the new sidewalk installations and a contractor has yet to be chosen.

Nottke said that Olde Home Day is June 9th and Plow Day is in September.

Supervisor Reynolds reported that the application for a grant for the Frontenac Bridge has been submitted. The application was well received, but no promises were given regarding the funding of the bridge. MacCheyne spoke with the engineer Jim Brady; the money for the new bridge will either come from the grant or Seneca County soil & water. MacCheyne mentioned that 10 – 15 feet of land has been lost to the stream.

Supervisor Reynolds said that the Trumansburg Ambulance Service Certificate has been renewed.

Petitioner: Dick Westbrook asked about progress on County Rd 142 & Halls Corners Roads. MacCheyne said that the County has finished laying the pipe and the Town will finish the road when they have the materials.

Vann moved, Seconded by Nottke, to approve the Supervisor's Income and Expenditure report for the month of April 2018. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Foster moved, seconded by Bishop, to approve the Highway Superintendent's report for the month of April 2018. Aye-Vann, Aye Nottke, Aye-Foster and Aye-Bishop.

Vann moved, seconded by Nottke, to approve the Town Clerk's monthly report. The total revenue was \$358.00 and \$263.87 was remitted to the Supervisor for the month of April 2018. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Vann moved, seconded by Nottke, to approve the Code Enforcement Officer's monthly report for the month of April 2018. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Nottke moved, seconded by Foster, to approve the Dog Control Officer's report for the month of April 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Nottke moved, seconded by Foster, to approve the Interlaken Public Library appointment of Bill Van Slyke to the Library Board. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Vann moved, Seconded by Foster, to approve the agreement between the Town of Covert and the Interlaken Historical Society. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Nottke moved, seconded by Foster, to approve the agreement between the Town of Covert and the Interlaken Public Library. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Nottke moved, seconded by Vann, to approve the placing of ad in the Shopper for a Deputy Clerk. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Foster moved, seconded by Bishop, to approve the repair of the grade-all for up to \$5600.00. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Bishop moved, seconded by Nottke, to declare the 2016 Ford pick-up surplus and authorize the Highway Superintendent to send to auction. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Vann moved, seconded by Bishop, that the Highway Fund Vouchers #64-76 in the amount of \$17,483.22 and General Fund Vouchers #61-86 in the amount \$19,878.41 be approved for payment. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Bishop moved to adjourn the meeting at 7:45 p.m. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Respectfully submitted,

Leslie Adams-Compton, Deputy Town Clerk

TOWN OF COVERT, SENECA COUNTY
REGULAR TOWN BOARD MEETING
June 11, 2018

The regular meeting of the Town Board of the Town of Covert was held Monday, June 11, 2018 at 7:05 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Deborah Nottke	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present

Others Present: Deputy Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Town Attorney Patrick Morrell, Reporter Aneta Glover and other interested citizens.

Call to order: Supervisor Reynolds called the meeting to order at 7:05 p.m. All rose for the pledge of allegiance.

Approval of Minutes: Vann moved, seconded by Foster, to approve the minutes from May 14, 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Highway Superintendent MacCheyne shared that the new truck will be ready next month.

Deputy Clerk reported that Americana Vineyards applied for their fireworks display on July 7th.

Foster said he was looking into solar farms. He visited the one in Beaver Dams; he commented that it was low to the ground and no more offensive than a chicken house or barn. Nottke mentioned that Jacksonville has a big solar farm.

Vann reported that he had presented to the Board an Opt-out resolution based on Lansing's proposal. He said that the "farmer can't be taken out" of Sec. 487 of NYS Real Property Tax Law that allows real property tax exemption for certain energy systems.

Ben Guthrie shared regarding installation of solar for low-income residents and that if property tax on the solar systems is factored in, it would be unaffordable for these people. He also mentioned that solar systems would depreciate over time and would that be included in the assessments?

Morrell mentioned that an opt-out resolution would have to be approved for each jurisdiction, Town, Village & School, for it to affect all property taxes.

Nottke reported that she is heading up the Census 2020. She's asked the Village Board and the Town Board to help with the checking and re-checking names and addresses as required by the Census. There are about 2145 names to check. Thursdays & Fridays are the proposed days for the work to be done.

Nottke said that she contacted the Mayor of Trumansburg regarding EMS contract proposed changes.

Supervisor Reynolds said that Nexamp had a meeting with the Village of Interlaken and that the Village cannot participate because of "on demand" for the water system. Reynolds said that the Town does qualify at both meters and that they claim the Town would save 10%. Nexamp will present at the regular Town Board Meeting on July 9th.

Petitioner: Dick Westbrook asked about progress on County Rd 142 & Halls Corners Roads. MacCheyne said that the Town plans to finish the corner in mid-July.

Foster moved, seconded by Bishop, to hold a Public Hearing on July 9th, 2018, at 7:00 p.m. for proposed Opt-out of Sec. 487 of NYS Real Property Tax Law. Aye-Vann, Aye Nottke, Aye-Foster and Aye-Bishop.

Foster moved, seconded by Bishop, to approve the Supervisor's Income and Expenditure report for the month of May 2018. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Vann moved, seconded by Nottke, to approve the Highway Superintendent's report for the month of May 2018. Aye-Vann, Aye Nottke, Aye-Foster and Aye-Bishop.

Nottke moved, seconded by Foster, to approve the Town Clerk's monthly report. The total revenue was \$992.00 and \$755.80 was remitted to the Supervisor for the month of May 2018. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Foster moved, seconded by Bishop, to approve the Code Enforcement Officer's monthly report for the month of May 2018. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Bishop moved, seconded by Foster, to approve the Dog Control Officer's report for the month of May 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Nottke moved, seconded by Foster, to approve the placing of ad in the Shopper for two weeks for a Court Clerk. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Vann moved, seconded by Nottke, to approve the placing of ad in the Shopper for two more weeks for a Deputy Clerk. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Nottke moved, seconded by Vann, to accept the resignation of Colleen R. Freese as Town Clerk, Tax Collector and Registrar of Vital Records effective June 30, 2018. Aye-Bishop, Aye-Foster, Aye-Nottke and Aye-Vann.

Nottke moved, seconded by Vann, to set the Town Clerk's pay at \$19.00/hour beginning July 1st, 2018. Aye-Foster, Aye, Bishop, Aye-Vann and Aye-Nottke.

Nottke moved, seconded by Vann, that Highway Fund Vouchers #77- 89 in the amount of \$27,833.10 and General Fund Vouchers #87-96 in the amount \$7173.81 be approved for payment. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Nottke moved to adjourn the meeting at 7:50 p.m. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Respectfully submitted,

Leslie Adams-Compton, Deputy Town Clerk

TOWN OF COVERT, SENECA COUNTY
REGULAR TOWN BOARD MEETING
July 9, 2018

The regular meeting of the Town Board of the Town of Covert was held Monday, July 9, 2018 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Deborah Nottke	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present

Others Present: Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Town Attorney Patrick Morrell, Reporter Aneta Glover and other interested citizens.

Call to order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Public Hearing: Nottke moved, seconded by Bishop, to open the Public Hearing regarding the proposed Opt-Out of Section 487 NYS Real Property Tax Law that provides 15 years of real property tax exemption for properties with renewable energy systems.

Bishop thought it was fair to ask any property owner to pay taxes on an improvement, regardless of the type of improvement. The Tompkins Assessors have not seen the assessment value change (much) on properties with solar panels on the individual home. It is unknown how solar will affect the salability. Foster mentioned that taxes will increase if agricultural land is converted to non-agricultural use because of the ag exemption. Tony Del Plato said that he thought mostly non-arable land is used for these facilities.

Barry Ford said there would be depreciation of value to solar panels. Ford believes that we shouldn't opt out because we don't want to discourage companies or the homeowner from building solar. He believes that regulations controlled through the Land Management Ordinance should be used instead.

Vann is currently researching on the building of solar & wind facilities and cell towers. The Town declared a one-year moratorium on solar and wind facilities and cell towers in August 2017.

Rob Schoffel believes that residential solar installations will not affect property value, just as swimming pools do not affect property value. Schoffel's concern is for the giant corporations running on subsidies, but the Opt-Out will not affect their coming in or not. He does not think that the Town should decide which type of business should come in.

Ben Guthrie thought that the issue is global warming and that New York State is trying to encourage solar. He believes Community Solar is the answer. Guthrie said that Solar needs subsidies as do gas & oil companies and that any energy company would fail without them. It's an investment in the future of our world. He believes it will pay for itself over a long period of time. Guthrie also mentioned that solar facilities need sunlight and must be near a 3-phase power source and the Town of Covert does not have these.

Del Plato said Solar is cleaner, so everyone benefits. He believes that the reason to encourage solar is because it is cheaper, it creates a lot of jobs in the area, and it is a good investment.

There was some discussion about PILOT projects and other vehicles of tax exemptions. A PILOT is not a simple process; it is typically achieved through the IDA. A PILOT exemption is only good for 15 years.

Vann moved, seconded by Bishop, to approve the resolution to Opt-Out of Section 487 NYS Real Property Tax Law. Aye-Vann, Aye-Bishop, Nay- Nottke, Nay-Foster, and Nay-Reynolds. Motion lost.

Bishop moved, seconded by Vann, to close the Public Hearing.

Presenter: Kelsey Fiori of Nexamp spoke regarding their Community Solar program. They are a 10 year old company from Boston with 22 solar farms. Their first project in New York State is in Newfield with a proposed 36 panel facility. Nexamp is for the 80% that can't get solar from their own rooftops. She said that signing up would save the Town \$200- annually. There is no fee to join and no fee to leave, but a 90-day notice is requested. NYSEG would bill for the basic service (\$17 - \$19) and taxes, Nexamp would bill with a guaranteed 10% savings over the NYSEG supply and delivery rate. Fiori thought the discount would be based on whatever service was signed up for with NYSEG.

Emily Aman asked what would happen if something bad happened to the local solar facility. Fiori said that NYSEG would continue to provide service. Del Plato added that only non-demand commercial residents and homeowners could sign up.

Approval of Minutes: Nottke moved, seconded by Foster, to approve the minutes from June 11, 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Highway Superintendent MacCheyne shared that he attended the 73rd annual Highway School and that he learned some helpful information regarding CHIPS, as well as new regulations for the size of the speed limit sign. He hopes to get around \$34,000 for the 2016 Ford truck that went to auction, closing on Tuesday.

Nottke reported that Plow Day is September 22nd beginning at 10 A.M. with the parade scheduled for 12:00. She also said they are working on plans for a square dance the week before.

Supervisor Reynolds announced that there will be a Finger Lakes bicycle event, Farm to Fork Fondo, on Saturday, August 11, that will be taking various routes, some through the Town of Covert. Reynolds also announced that we received the new Assessment Roll and assessments are up 3 million dollars.

Morrell shared that the Joint Services Agreement for Appraisal Services from Tompkins Assessors needs to be renewed. The renewal is for the 2019-2021 and the remainder of 2018 due to a clerical error. There is a modest increase in cost per home annually.

Reynolds brought up the need for a resolution to approve the Seneca County Hazard Mitigation Plan. Vann requested everyone get a copy of the Plan for all to review before next month's meeting.

Nottke moved, seconded by Foster, to approve the Joint Services Agreement for Appraisal Services, Exemption Services and Assessment Services By The County Of Tompkins through 2022 with changes as

outlined in email from Jay Franklin/Tompkins Assessors on July 2, 2018. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Nottke moved, seconded by Bishop, to approve the Supervisor's Income and Expenditure report for the month of June 2018. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Foster moved, seconded by Nottke, to approve the Highway Superintendent's report for the month of June 2018. Aye-Vann, Aye Nottke, Aye-Foster and Aye-Bishop.

Vann moved, seconded by Nottke, to approve the Town Clerk's monthly report. The total revenue was \$439.00 and \$307.76 was remitted to the Supervisor for the month of June 2018. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Bishop moved, seconded by Foster, to approve the Dog Control Officer's report for the month of June 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Vann moved, seconded by Nottke, that Highway Fund Vouchers #90-98 in the amount of \$37,633.04 and General Fund Vouchers #97-108 in the amount \$6,400.76 be approved for payment. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Nottke moved to adjourn the meeting at 8:45 p.m. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

TOWN OF COVERT, SENECA COUNTY
REGULAR TOWN BOARD MEETING
August 13, 2018

The regular meeting of the Town Board of the Town of Covert was held Monday, August 13, 2018 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Deborah Nottke	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present

Others Present: Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Town Attorney Patrick Morrell, and other interested citizens.

Call to order: Supervisor Reynolds called the meeting to order at 7:05 p.m. All rose for the pledge of allegiance.

Approval of Minutes: Vann moved, seconded by Nottke, to approve the minutes from July 9, 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Highway Superintendent MacCheyne gave his report of maintenance and repair of roads & equipment. MacCheyne said that the old truck would be heading to auction in Rochester in October. Previous bids were not enough money.

Foster shared that he had met with Councilman Vann to discuss the moratorium on solar and wind facilities and cell towers, and renewable energy. He believes the community is 'deadlocked' on the issue. People like the idea of them as long as it's somebody else's backyard. Foster proposed a "renewable energy structure" defined as any structure, not a residence, whose primary purpose is to generate renewable energy, any solar array or any tower, regardless of the purpose, limited to its height + 20'. Vann shared that this would be an addition to the Land Management Ordinance and asked that the board would meet one on one, by two's to discuss the issue.

Vann shared that Nottke, Adams-Compton and he interviewed two applicants for the Deputy Clerk position and agreed on a new Deputy Clerk. The council thought that a starter wage should be set with a trial period, and the opportunity for a wage increase in a month or two, at the Town Clerk's discretion.

Nottke shared that the info-seeking sessions for the Census had been completed and materials mailed back to the Census Bureau. Nottke also shared that the EMS contract meeting will be set for September, date TBA.

Supervisor Reynolds shared that Seneca County can send Bill Clark to speak to the Board at the regular Town Board meeting on September 10th regarding the Seneca County Multi-Jurisdiction Hazard Mitigation Plan and that it will have to be adopted by October 1st, 2018. Vann asked that a Public Hearing be advertised with a copy of the 300 page Plan available at the Town Clerk's. He also noticed that a list of emergency contacts do not appear in the plan. The Public Safety division of the Office of Emergency Management oversees the Hazard Mitigation Plan.

Reynolds also shared that the Cayuga Lake Watershed sent a request for membership in their inter-municipal organization for the Watershed Restoration & Protection Plan. SC Soil and Water has been

helpful to the town and allowed access to grants, but some of the environmental organizations have not been beneficial to the Town. There was some discussion on how it is decided who receives donations from the Town and Morrell shared that with membership in inter-municipal organizations, there may be access to grant monies, but not so with "networks". Reynolds will ask the Cayuga Lake Watershed to come speak to the Board.

Morrell shared that the Covert/Interlaken/Trumansburg Fire Contract cost has increased less than 5%, but otherwise it is the same as previous years.

Morrell asked whether the Board is still considering using the Highway Equipment Reserve Fund for payment of the new pick-up truck. He said that there would have to be a permissive referendum. The board could decide to use the fund for the truck, the citizens would have 30 days to petition before the money could be appropriated. It was decided that there would be enough money in the budget to cover the truck.

Reynolds brought up participation in the NYS Deferred Compensation Plan, a voluntary retirement savings plan. He offered the information packet to the Board for review.

Town Clerk Adams-Compton appointed Brian A. Quan as Town of Covert Deputy Clerk.

Bishop moved, seconded by Foster, to set the wage for the Deputy Town Clerk at \$12.00/hour with a revaluation after 2 months employment. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Vann moved, seconded by Nottke, to approve the Supervisor's Income and Expenditure report for the month of July 2018. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Foster moved, seconded by Bishop, to approve the Highway Superintendent's report for the month of July 2018. Aye-Vann, Aye Nottke, Aye-Foster and Aye-Bishop.

Nottke moved, seconded by Vann, to approve the Town Clerk's monthly report. The total revenue was \$933.00 and \$585.06 was remitted to the Supervisor for the month of July 2018. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Vann moved, seconded by Nottke, to approve the Code Enforcement Officer's report for the month of July 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Nottke moved, seconded by Bishop, to approve the Dog Control Officer's report for the month of July 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Vann moved, seconded by Nottke, that Highway Fund Vouchers #99-116 in the amount of \$144,478.57 and General Fund Vouchers #109-132 in the amount \$17,708.15 be approved for payment. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Vann moved to adjourn the meeting at 8:45 p.m. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

TOWN OF COVERT, SENECA COUNTY
REGULAR TOWN BOARD MEETING
September 10, 2018

The regular meeting of the Town Board of the Town of Covert was held Monday, September 10, 2018 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Deborah Nottke	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present

Others Present: Town Clerk Leslie Adams-Compton, Town Attorney Patrick Morrell, Reporter Aneta Glover and other interested citizens.

Call to order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Presenter & Public Hearing on the adoption of the Seneca County Hazard Mitigation Plan:

Bill Clark, planning contractor from the Seneca County Office of Emergency Management shared regarding the Seneca County Hazard Mitigation Plan. He said that the plan is funded by FEMA and emphasizes prevention and mitigation, hopefully before the hazard occurs, making the impacts of natural hazards less severe. He said adoption of the plan by Seneca County communities is required by FEMA. Natural hazards identified in our area are flooding, ice storms, snow storms and severe storms. He said that he had been working with Highway Superintendent Jeff MacCheyne to identify problem areas within the Town of Covert over the past two years. Some of the areas identified were Frontenac Road and bridge & ice-jams on the creek due to debris build-up, steep-slope flooding, hillside runoff to Interlaken Beach Road, and keeping up with stream debris. The Plan identifies priorities and allows for applications for funding through resources such as grants. Any project undertaken must meet cost-benefit standards. New projects may be submitted to the steering committee to be added to the 5 year plan any time.

Residents also identified problems when large debris ended up on their property during the August 14th flooding. They said that the NYSEG trestle, blocked with debris, caused a section of bank to collapse and flooding below via Interlaken Beach Road. The creek bed is leveled again after being recently re-created after a 5-year process with the DEC. They wondered why no one from the Town of Covert came to check on residents. Is there coordination between the Village and the Town? There were questions of how to get help and how to expedite funding. Nottke suggested they get copies of the reports done by the Department of Transportation, FEMA, SC Soil & Water, NYS Homeland Security & the Village of Interlaken who surveyed the damages. Bill Clark will talk with MacCheyne about adding these issues surrounding Interlaken Beach Road to the plan and the Town should put pressure on NYSEG to fix the situation of the trestle.

Approval of Minutes: Foster moved, seconded by Nottke, to approve the minutes from August 13, 2018, with minor changes. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Councilman Foster asked if there is a grant writer at the County. Reynolds answered 'no' but there is usually someone who can help.

Councilman Vann asked for input from the community regarding the regulation of solar and wind facilities and cell towers, and how to regulate renewable energy facilities. Barry Ford said that no regulation would be like "the wild, wild west" and all the potential issues should be addressed with regulation. Another resident said he thought there should be some regulation. It may make a difference if the same neighborhood that has the facility sees the benefit from it. And another said that you have to consider the objectives of the regulation, doing research in the other local communities that have been through the process.

Reynolds shared that he and Nottke went to the Trumansburg Fire/EMS meeting. He said they scaled the cost for Fire a bit down from the requested fee. They have an aging fleet. They are re-vamping the business structure, creating a manager position.

Morrell reported that Tompkins County has authorized entering into agreement with the Town of Covert for assessment services through 2022.

RESOLUTION 2 -18

WHEREAS, the Town of Covert, with assistance from William J. Clark Management Services and the Seneca County Office of Emergency Management, has gathered information and prepared the *All Hazard Mitigation Plan*; and

WHEREAS, the *Seneca County Multi-Jurisdiction Hazard Mitigation Plan* has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Town of Covert is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Town of Covert Town Board has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by Town Board that The Town of Covert adopts the *Seneca County Multi-Jurisdiction Hazard Mitigation Plan* as this jurisdiction's All Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED this 10th day of September, 2018 at the meeting of the Town of Covert.

Nottke moved, seconded by Foster, to adopt the Seneca County Multi-Jurisdiction Hazard Mitigation Plan. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

RESOLUTION 3-18

Adoption of the State of New York Deferred Compensation Plan

WHEREAS, the Town of Covert wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and

WHEREAS, the Town of Covert is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law* and

WHEREAS, the Town of Covert has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Town of Covert by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, it is hereby:

RESOLVED, that the Town of Covert hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further

RESOLVED, that the appropriate officials of the Town of Covert are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

Vann moved, seconded by Bishop, to adopt the State of New York Deferred Compensation Plan for voluntary participation of eligible employees of the Town of Covert. Aye-Vann, Aye Nottke, Aye-Foster and Aye-Bishop.

RESOLUTION 4 -18

Authorizing the Town of Covert to Apply for Acceptance into the GTCMIC

RESOLVED, that the Town of Covert Town Board hereby authorizes the Supervisor to apply to become a "Participant" in the Greater Tompkins County Municipal Health Insurance Consortium (GTCMHIC);

RESOLVED FURTHER, this authorization grants permission to the Supervisor to:

1. Submit the Town of Covert's most recent two years of State Comptroller AUD reports;
2. Submit the Town of Covert's most recent monthly premium billing statements from all health insurance carriers providing benefits to active employees and retirees.

Said premium billing statements should include the name of the municipality and the month for the which the billing is related. In addition, said premium bills must include the number of contracts (employee, employee + spouse, employee + child (children), and family) and monthly premium rate for each plan of benefit.

3. Seek a waiver from the GTCMHIC Board of Directors for the payment of the Surplus Reserve payment (5% of annualized premium) as required Article 47 of the New York State Insurance Law and the rules of the Consortium. If the waiver is not granted, the Supervisor is authorized to pay the Consortium the Surplus Reserve payment equal to 5% of anticipated annual premium, as determined by the GTCMHIC Board of Directors.
4. Sign the Municipal Cooperative Agreement of the GTCMIC upon notification that the GTCMHIC Board of Directors has approved the Town of Covert's application to become a Participant in the Consortium.
5. Notify the GTCMHIC's Executive Director in writing by November 1st as to which Consortium health insurance plan the Town of Covert's employees and retirees will be participating in upon the effective date of participation in the Consortium.
6. Notify the Consortium of the name and contact information for the person within your organization for benefit administration.
7. Take the steps necessary to comply with the GTCMHIC's dependent verification and other membership

eligibility rules and requirements, including the Town of Covert's commitment to utilize the Consortium's on-line enrollment process or authorize the Consortium to provide this function directly to the Town of Covert's employees and retirees.

Nottke moved, seconded by Vann, to authorize Supervisor Reynolds, representing the Town of Covert, to apply for acceptance and to become a "participant" in the Greater Tompkins County Municipal Health Insurance Consortium. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Vann moved, seconded by Foster , to hold a Public Hearing for the Village of Interlaken, Town of Covert and Town of Ovid Fire Contract, and the Village of Trumansburg and Town of Covert Fire and Ambulance Contracts at 7:00 p.m. on October 8th,2018.

Vann moved, seconded by Foster, to appoint Linda VanCuren as Court Clerk as recommended by Judge Eileen Schmidt and to set the wage at \$110.00/week or \$1,100.00/salary to the end of the year taken from A1110.4- JUSTICE-CONTRACTUAL. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Bishop moved, seconded by Foster, to approve the Supervisor's Income and Expenditure report for the month of August 2018. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Foster moved, seconded by Bishop, to approve the Highway Superintendent's report for the month of August 2018. Aye-Vann, Aye Nottke, Aye-Foster and Aye-Bishop.

Vann moved, seconded by Nottke, to approve the Town Clerk's monthly report. The total revenue was \$1970.00 and \$559.01 was remitted to the Supervisor for the month of August 2018. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Vann moved, seconded by Bishop, to approve the Code Enforcement Officer's report for the month of August 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Foster moved, seconded by Vann, to approve the Dog Control Officer's report for the month of August 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Vann moved, seconded by Bishop, that Highway Fund Vouchers #117-124 in the amount of \$19,639.97 and General Fund Vouchers #133-149 in the amount \$14,943.56 be approved for payment. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Nottke moved to adjourn the meeting at 8:20 p.m. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

TOWN OF COVERT, SENECA COUNTY
REGULAR TOWN BOARD MEETING
October 8, 2018

The regular meeting of the Town Board of the Town of Covert was held Monday, October 8, 2018 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Deborah Nottke	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present

Others Present: Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Town Attorney Patrick Morrell, Reporter Aneta Glover, Interlaken Mayor Rich Richardson and other interested citizens.

Call to order: Supervisor Reynolds called the meeting to order at 7:05 p.m. All rose for the pledge of allegiance.

Public Hearings : Nottke moved, seconded by Vann, to open the Public Hearing for the purpose of hearing comments on the 2019 Fire Protection Agreement between the Village of Interlaken, the Town of Ovid and the Town of Covert at 7:06 p.m. Nottke moved, seconded by Vann, to close the Public Hearing at 7:09.

Bishop moved, seconded by Nottke, to open the Public Hearing for the purpose of hearing comments on the 2019 Fire Protection Agreement between the Village of Trumansburg and the Town of Covert at 7:09 p.m. Vann moved, seconded by Bishop, to close the Public Hearing at 7:10 p.m.

Bishop moved, seconded by Nottke, to open the Public Hearing for the purpose of hearing comments on the 2019 Ambulance Agreement between the Village of Trumansburg and Town of Covert at 7:11 p.m. Nottke moved, seconded by Vann, to close the Public Hearing at 7:20 p.m.

During Public Hearings, Barry Ford asked the costs of each agreement. Supervisor Reynolds answered that the Interlaken Fire Agreement asks \$73,406.00, up 5%, the Trumansburg Fire Agreement asks \$55,429.00, up 5.57% and the Trumansburg EMS Agreement asks \$213,978.00, up 11.82%. Ford asked why EMS is so much money and when has the cost reached the threshold that the Town should have its own ambulance service. The Council answered that they have a million dollar budget due to 24 hour/7 days-a-week service, salaries, equipment and its maintenance, overtime (\$60,000- thus far). Bryan Snyder has resigned. They are looking into hiring a manager to cut costs. Foster shared that billing services are costly, but the qualified person for the job would need to be a responder with the right to look at medical records. There are many regulations to abide by.

The process for the money disbursement regarding the Ambulance service was also discussed. The Town pays the full amount due for the EMS Agreement in February, the Town receives monthly payments back from Trumansburg EMS as they receive insurance payments, around \$80,000.00 this year.

Presenter: Tee-Ann Hunter, on the Town of Ithaca Town board and chair of Cayuga Lake Watershed, shared that CLW formed in the late 1990's and the intermunicipal organization (IO) has been largely funded by NYS Department of State. Their goal and mission was to advance the recommendations of the Watershed Management Plan. In 2017 they updated the Watershed Management Plan outlining the mission & priorities. The plan provides assessment and recommendations for restoring and protecting water quality. People were overwhelmed by the responsibility of caring for the lake & watershed. Most of the communities are small. The IO helps communities to prioritize water quality projects, find project

partners and access State funding . The IO received a grant to hire CNY Regional Development Planning Board to bring the 45 municipalities, 6 counties, professional staff and state agencies together to identify, plan and implement watershed improvement projects. Annual dues go toward their 50/50 grant match for the upcoming 3 year project , \$124,000: \$60,000 is received from the State, the rest from dues. \$900.00 annual dues is requested, but they are looking into changing fee structure.

The IO has worked with the Cayuga Lake Watershed Network, and Community Science Institute who have been gathering information for years. They would like to see planning departments, soil & water departments & municipalities work together on prioritizing the watershed projects. Some watershed projects have been done, but they have not been coordinated. She would like to put together a Project Advisory Committee.

Morrell shared that these community projects receive money from the State because they were part of an IO that has a Watershed Restoration and Protection Plan to be eligible to receive the State Bond Act money. Seneca County has not received this money in the past because they have not been involved in an IO. Seneca County Soil and Water and Finger Lakes Land Trust have access to other moneys for individuals.

Approval of Minutes: Vann moved, seconded by Nottke, to approve the minutes from September 10, 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

MacCheyne shared that there are six 40 year old crossover pipes that need replacing due to the flooding. Many flood related repairs were done. He met several times with SC Emergency Management. Damages were documented in photos. He and Deb met with Municipal Disaster Consultant in Ovid. They recommend that the Town of Covert make a resolution for the Highway Department to enter into a contract with disaster consultants, not to exceed \$3,500. They would help to write proposals and insure that all the filing would be done right for the maximum amount of available funds from FEMA. The consultants fee would be included in the proposal. They emphasized that documentation must be done accurately and correctly. It will be a long process.

MacCheyne also shared that the 10-wheeler received \$6,500- and the pick-up, \$26,000- at auction.

Vann asked if the Finger Lakes National Forest works with the Covert Highway Department. MacCheyne said he had spoken to them in the past and they were going to clean out the creeks that run off into Lodi-Covert Townline Rd. and Dunn Rd. which are flooded most of the time, but they haven't done anything yet.

Nottke said that she attended the TC Health Consortium meeting at TC3. Information is available at the Town Clerk's Office.

Supervisor Reynolds shared about the Flood meetings he and Jeff have attended. In each municipality the State was going to have people go door-to-door with ipads provided for documenting the damage. They need to find a secure location to collect contaminated flood debris. The DEC is working with people, providing dumpsters and drop-offs.

The Town Board set the Budget Workshop for October 18th at 5:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, N.Y.

Petitioners: Flagg asked the mechanism for flood relief; who collects the data, looks at it and does something about it. He is concerned about repairing the creek bed in a timely fashion. Richardson said his approach is proactive, bringing in contractors right away. MacCheyne reiterated that they are advising to not fix the damages too quickly, as there may be more damage showing up in the future.

MacCheyne expressed how frustrating it was to go to the flood related meetings and that they all said something different. They felt that the DEC was responding quickly with permits. MacCheyne will be in touch with all the organizations involved.

Barry Ford said that a friend was taking samples from Cayuga Lake 120 feet down and finding the harmful algae. He advises that the Town join the Cayuga Lake Watershed intermunicipal organization.

Mayor Richardson mentioned that Seneca County Soil and Water helped secure the grant to put in the retention pond east of the Village for \$240,000.

Ben Guthrie asked about the Trash Incinerator case. Morrell answered that it hasn't been decided yet.

Resolution # 5-18

WHEREAS the Town of Covert Town Clerk and Tax Collector have been one in the same person when the office of the Tax collector was abolished on the term ending December 31, 1983, and

WHEREAS the wage is currently the same for each position, and

WHEREAS no clear division of time can be assessed in the performing of the duties of each position, now therefore be it

RESOLVED that the wages of the Town Clerk: PERSONAL SERVICES A1410.1 and the wages of the Town Tax Collector: PERSONAL SERVICES A1330.1 be combined into one account, Town Clerk: PERSONAL SERVICES A1410.1, for the purposes of budgeting and accounting.
Motion- Nottke, Seconded by Bishop, Aye-Vann, Aye-Foster, Aye-Nottke, Aye-Bishop

Vann moved, seconded by Foster, to appoint Deborah Nottke as Town of Covert representative for the Community Care Committee administering the Charity Care policy for the Trumansburg EMS.

Foster moved, seconded by Vann, to appoint Supervisor Reynolds as director and Deborah Nottke as Alternate for the purpose of communication and administration of the Greater Tompkins County Municipal Health Insurance Consortium to the Town of Covert. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Foster moved, seconded by Nottke, to re-appoint Wil Millard to the Assessment Review Board for a 3 year term, ending September 2021. Aye-Vann, Aye-Foster, Aye-Nottke, Aye-Bishop.

Nottke moved, seconded by Vann, to approve the 2019 Fire Protection Agreement between the Village of Trumansburg and the Town of Covert. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Vann moved, seconded by Nottke, to approve the 2019 Ambulance Agreement between the Village of Trumansburg and Town of Covert. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Nottke moved, seconded by Foster, to approve the 2019 Fire Protection Agreement between the Village of Interlaken, Town of Ovid and the Town of Covert. Aye-Vann, Aye-Foster, Aye-Nottke, Aye-Bishop.

Nottke moved, seconded by Bishop, to approve the approach that Between the Lakes Flood Relief 2018 is using for the process of distributing money to flood victims and the formation of a finance committee. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Nottke moved, seconded by Foster, to approve the Supervisor's Income and Expenditure report for the month of September 2018. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Foster moved, seconded by Bishop, to approve the Highway Superintendent's report for the month of September 2018. Aye-Vann, Aye Nottke, Aye-Foster and Aye-Bishop.

Vann moved, seconded by Foster, to approve the Town Clerk's monthly report. The total revenue was \$2,898.00 and \$610.75 was remitted to the Supervisor for the month of September 2018. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Vann moved, seconded by Nottke, to approve the Code Enforcement Officer's report for the month of September 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Nottke moved, seconded by Foster, to approve the Dog Control Officer's report for the month of September 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Vann moved, seconded by Bishop, that Highway Fund Vouchers #125-138 in the amount of \$8,036.52 and General Fund Vouchers #150-163 in the amount \$8,967.17 be approved for payment. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Vann moved to adjourn the meeting at 8:45 p.m.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

TOWN OF COVERT, SENECA COUNTY
REGULAR TOWN BOARD MEETING
November 12, 2018

The regular meeting of the Town Board of the Town of Covert was held Monday, November 12, 2018 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilwoman Deborah Nottke	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present

Others Present: Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Town Attorney Patrick Morrell, Reporter Aneta Glover, Code Enforcement Officer John Poludniak, Resident Robert Cornwell and other interested citizens.

Call to order: Supervisor Reynolds called the meeting to order at 7:02 p.m. All rose for the pledge of allegiance.

Presenter : Rob Cornwell shared that he would like to build 3-4 small stick-built homes on his 2.8 acre property on West Covert Road, in addition to his existing home. The buildings would be 16' x 62', 4 bedroom, 1 bath, with separate driveways. He would like to have shared wells and septic between 2 houses but there is enough area to provide individual water & septic. The houses would be for his foster children to live independently, but close to home as they get older.

Code Enforcement Officer Poludniak said that the current Land Management Ordinance does not accommodate this exact situation in the Multiple Dwelling section and he would have to reject the proposed project.

Vann suggested that he plot the exact plan on a survey of the property. Morrell suggested that he should consider subdividing the property, with individual septic for each home, for the future salability of the property.

Approval of Minutes: Foster moved, seconded by Nottke, to approve the minutes from October 8, 2018 and Public Hearing from November 7, 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

MacCheyne shared that the Highway department was busy with winter preparation of vehicles, maintenance of roads in the Town and neighboring towns, cutting trees and FEMA meetings.

Adams-Compton shared that the Deputy Clerk, Brian Quan, has worked a couple of Thursdays independently, as was the plan, and has also helped by working on improvements to the office on his own time. She also said that the American Legion has filed their quarterly Bell-Jar Report.

Foster shared that Nexamp goes on line December 1st.

Supervisor Reynolds said that the Court Security Agreement with the Village of Interlaken needs to be renewed. Chief Anderson would prefer a 1 year contract, rather than 6 months. There were two possible contracts drawn up by Morrell, one that would automatically renew effective through the calendar year and one that would be effective 1 year based on the date of the signed agreement. The agreements contain a 90-day opt-out.

Reynolds also shared that there was one proposal for FEMA consultation received by the deadline of 6 P.M., November 12th, Municipal Disaster Consultants, Inc. There are no guarantees of reimbursement, but if a consultant is not hired, there will probably be no money received. MacCheyne said that they have already incurred some expense with the temporary fixes since the flooding in August.

Reynolds mentioned the need to advertise for a court clerk again. There was some discussion about the possibility of using the same clerk as Lodi. Scheduling would be difficult.

Resolution # 6-18
Authorizing Hiring of Municipal Disaster Consultants, Inc.

WHEREAS the Town of Covert has sustained damages due to storm and flooding on August 13 - 15, 2018 , and WHEREAS the Town of Covert has incurred some expenses for temporary fixes of this damage, and

WHEREAS the Town of Covert is in need of further consultation to receive financial assistance to recover from these damages, now therefore be it

RESOLVED that the Town of Covert accepts the Proposal of Municipal Disaster Consultants, Inc. to be hired for Comprehensive Disaster Recovery Management not to exceed \$3,500.00.

Motion-Nottke, Seconded by Foster. Aye-Vann, Aye-Foster, Aye-Nottke, Aye-Bishop.

Foster moved, seconded by Bishop, to approve the Intermunicipal Agreement For Court Security between the Village of Interlaken and the Town of Covert effective immediately through December 31, 2019, automatically renewing for one year terms. Aye-Vann, Aye-Foster, Aye-Nottke, Aye-Bishop.

Bishop moved, seconded by Vann, to run an ad in the Interlaken Review and Ovid Gazette for the hiring of a new Court Clerk. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Nottke moved, seconded by Vann, to increase the wage for the Deputy Town Clerk to \$14.00/hour. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Foster moved, seconded by Nottke, to approve the Supervisor's Income and Expenditure report for the month of October 2018. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Nottke moved, seconded by Foster, to approve the Highway Superintendent's report for the month of October 2018. Aye-Vann, Aye Nottke, Aye-Foster and Aye-Bishop.

Nottke moved, seconded by Vann, to approve the Town Clerk's monthly report. The total revenue was \$1,527.00 and \$548.67 was remitted to the Supervisor for the month of October 2018. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Vann moved, seconded by Nottke, to approve the Code Enforcement Officer's report for the month of October 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Nottke moved, seconded by Bishop, to approve the Dog Control Officer's report for the month of October 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Vann moved, seconded by Nottke, that Highway Fund Vouchers #139-151 in the amount of \$20,402.78 and General Fund Vouchers #164-178 in the amount \$3,751.38 be approved for payment. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

TOWN OF COVERT, SENECA COUNTY
REGULAR TOWN BOARD MEETING
December 10, 2018

The regular meeting of the Town Board of the Town of Covert was held Monday, December 10, 2018 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilwoman Deborah Nottke	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Present

Others Present: Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Town Attorney Patrick Morrell and other interested citizens.

Call to order: Supervisor Reynolds called the meeting to order at 7:03 p.m. All rose for the pledge of allegiance.

Approval of Minutes: Nottke moved, seconded by Foster, to approve the minutes from November 12, 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

MacCheyne shared that, beside upgrading the 2019 Western Star 10-wheeler, it was under minor repair and had been returned that day. Nottke asked about the Frontenac Bridge. The annual State grant was not received by the Town; Lodi did receive the grant due to the flood damages. We're still waiting on the Federal grant. The bridge was inspected in June but the State is requiring an updated explanation of improvements to remove the 'red flag'.

Vann said he would like the Town Board to meet with the Planning Board to discuss the regulating of solar and wind energy facilities and cell towers. Foster said he was opposed to regulating 'green', other than set-backs. The meeting is scheduled for December 20th at 7:00 P.M.

Supervisor Reynolds said that Town Justice Schmidt had interviewed several people for the Court Clerk position and has chosen, for approval, Jeanne Rykbost. She will need to be trained with Seneca County Clerk and Yvonne Foote will be available to train and fill in during the middle of December through the first week of February.

Reynolds also shared that the Municipal Disaster Consultants have been a big help in negotiating FEMA requirements. A Request for Proposals for an engineer is the next step. A meeting with FEMA is scheduled for December 20th at 2:00 P.M. and the clock starts ticking; the Town will have 50 days to provide necessary documentation from an engineer. Foster asked how soon the Town would see reimbursements from FEMA. It could take years.

Petitioners: Barry Ford said he doesn't think regulating of Solar, etc. facilities necessarily discourages it. He stated that he would like to see solar and wind energy facilities and cell towers regulated and would not like to see companies from outside the State coming in and reaping the benefits from them, while the Town does not. Morrell said that the Town must look at the *use*, not the *user* per the Town's authority. There was concern for the other residents' rights.

Resolution # 7-18
2019 HIGHWAY HOURLY RESOLUTION

WHEREAS the Town of Covert in preparing their 2019 budget included amounts to increase the hourly rates of the fulltime employees in the Highway Department personnel lines, and

WHEREAS the Town of Covert Highway Department appointed employees have all maintained acceptable work levels, now THEREFORE BE RESOLVED that the Town of Covert Town Board does hereby accept the recommendation of the Highway Superintendent that the following full-time employees will be given an increase in their hourly rate; part-time employees rates will be the minimum wage.

Employee:	2018	increase	2019	2019
	Reg./hour		Total Reg.	O.T.
Chris Bulmahn	\$16.00	\$ 1.00	\$17.00	\$25.50
Roger Ike	\$18.50	\$ 1.00	\$19.50	\$29.25
Ralph Jones	\$10.40	\$ 0.70	\$11.10	
Glen Boyes	\$10.40	\$ 0.70	\$11.10	
Bradley Rathbun	\$15.00	\$1.00	\$16.00	\$24.00
Thomas Hayward	\$10.40	\$ 0.70	\$11.10	

Vann moved, Seconded by Foster, that the Highway pay be effective January 1, 2019. Aye-Vann, Aye-Foster, Aye-Nottke, Aye-Bishop.

Foster moved, seconded by Nottke, to approve the advertising of a Request for Proposals for Engineering Services, Design and Project Oversight for the purpose of restoring improved facilities in the Town of Covert that were damaged by flooding that occurred in August 2018. Aye-Vann, Aye-Foster, Aye-Nottke, Aye-Bishop.

Nottke moved, seconded by Vann, to conduct the annual audit of Town Court, Town Clerk & Supervisor's books on January 21, 2019 at 9:00 A.M.

Vann moved, seconded by Bishop, to appoint Jeanne Rykbost as Court Clerk as recommended by Judge Eileen Schmidt and to set the wages at \$12.00/hour. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Nottke moved, seconded by Foster, to approve the trainer for the new Court Clerk at \$12.00/hour for a maximum of 16 hours/week from the middle of December 2018 through the first week of February 2019.

Nottke moved, seconded by Bishop, to approve the Supervisor's Income and Expenditure report for the month of November 2018. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Foster.

Nottke moved, seconded by Foster, to approve the Highway Superintendent's report for the month of November 2018. Aye-Vann, Aye Nottke, Aye-Foster and Aye-Bishop.

Nottke moved, seconded by Vann, to approve the Town Clerk's report for the month of November. A total of \$1584.75 was received and \$578.42 was remitted to the Supervisor for the month of November 2018. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Foster.

Nottke moved, seconded by Vann, to approve the Dog Control Officer's report for the month of November 2018. Aye-Vann, Aye-Foster, Aye-Nottke and Aye-Bishop.

Vann moved, seconded by Nottke, that Highway Fund Vouchers #152-165 in the amount of \$12,857.22 and General Fund Vouchers #179-200 in the amount \$15,807.14 be approved for payment. Aye-Foster, Aye-Nottke, Aye-Bishop and Aye-Vann.

Respectfully submitted, Leslie Adams-Compton, Town Clerk

TOWN OF COVERT, SENECA COUNTY
TOWN BOARD YEAREND MEETING
December 20, 2018

The yearend meeting of the Town Board of the Town of Covert and Planning Board was held Monday, December 20, 2018 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilwoman Deborah Nottke	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Present
	Councilman Brayton Foster	Absent

Others Present: Planning Board members and other interested citizens.

Call to order: Supervisor Reynolds called the meeting to order at 7:00.

Resolution #8-18

WHEREAS good fiscal policy dictates that all expenditure accounts are at or above a zero balance at fiscal year-end, and

WHEREAS a number of accounts are currently in a negative state and others in the same department area have excess funds,

NOW THEREFORE BE IT RESOLVED that the bookkeeper is hereby authorized to make the following adjustments for fiscal year-end 2018

Account #	Account Title	Debit	Credit
A1110.4	Justice Contractual	607.00	
A1110.11	Court Clerk		607.00
A1410.1	Town Clerk Salary	1194.00	
A1410.11	Deputy Town Clerk		1037.00
A1410.4	Town Clerk Contractual		157.00
A1355.4	Assessor Contractual	94.00	
A1255.2	Assessor Re-Val		94.00
A5132.41	Highway Garage Utilities	132.00	
A5010.4	Highway Superintendent Cont.		132.00
A9060.8	General Fund Medical	495.00	
A9010.8	NYS Retirement		495.00
DA5120.4	Highway Bridges	8631.00	
DA5130.2	Highway Equipment New	5003.00	
DA5130.4	Machinery Contractual		8843.00
DA5142.4	Snow Removal Contractual		3997.00
DA5140.4	Brush weeds contractual		794.00
DA9060.81	Health Savings Acct	1728.00	
DA9010.8	NYS Retirement		440.00
DA9060.8	Health Insurance		1288.00
DB5112.4	Road construction	38716.00	
DB5110.4	Road Maintenance	7672.00	
DB5110.1	Roads personnel	759.00	
DB5112.2	CHIPs		47147.00
DB9030.8	Social Security	400.00	
DB9010.8			400.00

Nottke moved, seconded by Vann. Aye-Vann, Aye-Nottke, Aye-Bishop.

Vann moved, seconded by Nottke, that Highway Fund Vouchers #166-168 in the amount of \$1,099.68 and General Fund Vouchers #201-203 in the amount \$1126.93 be approved for payment. Aye-Nottke, Aye-Bishop and Aye-Vann.

Respectfully submitted,

Michael Reynolds