

**TOWN OF COVERT
ORGANIZATIONAL MEETING
AND
MONTHLY BOARD MEETING
7:00 PM — JANUARY 09, 2017**

The organizational and regular meeting of the Town Board of the Town of Covert was held Monday, January 9, 2017 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Gary Hunt	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Present
	Councilman Leon Anderson	Present

Others Present: Town Clerk Colleen Freese, Highway Superintendent Jeffrey MacCheyne, Reporter Aneta Glover, Town Attorney Patrick Morrell and other interested citizens.

Call to order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

ORGANIZATIONAL

- 1) Hunt moved, seconded by Bishop, that for the year 2017 the Town Board sets 50 cents per mile reimbursement as mileage allowance for personal vehicles used by Town Officers while performing official duties other than attendance at Town Board Meetings or Town Court Proceedings. Aye-Bishop, Aye-Hunt, Aye-Vann and Aye-Anderson
- 2) Vann moved, seconded by Hunt, to authorize that Community Bank, N.A., Interlaken Branch, be designated the official bank of the Town of Covert and Town Justice Schmidt and the Supervisor be authorized to invest town monies consistent with the requirements of New York State and with appropriate consideration given to elements of safety, liquidity and yield. Aye-Anderson, Aye-Hunt, Aye-Vann and Aye-Bishop.
- 3) Anderson moved, seconded by Vann, to authorize Highway Superintendent MacCheyne to spend up to \$500.00 per purchase to acquire equipment, tools, and implements and \$1,000.00 for repairs during 2017 without prior approval of the Town Board. Aye-Anderson, Aye-Hunt, Aye-Bishop and Aye-Vann.
- 4) Vann moved, seconded by Bishop, to designate the Interlaken Review as the official newspaper of the Town of Covert for the year 2017. Aye-Vann, Aye-Bishop, Aye-Hunt and Aye-Anderson.
- 5) Bishop moved, seconded by Hunt, to appoint Christopher Bulmahn as Dog Control Officer at the budgeted Salary and 50 cents per mile to Beverly Animal Shelter for the year 2017. A \$10.00 per day fee for each dog will be charged to the owner upon redemption of impounded dog from Beverly Animal Shelter plus a \$15.00 a day pick up fee. Aye-Hunt, Aye-Anderson, Aye-Bishop and Aye-Vann.
- 6) Vann moved, seconded by Hunt, to appoint John Poludniak as Code Enforcement Officer at the budgeted Salary and 50 cents per mile for the year 2017. Aye-Hunt, Aye-Bishop, Aye -Vann and Aye-Anderson.

**TOWN OF COVERT
ORGANIZATIONAL MEETING
AND
MONTHLY BOARD MEETING
7:00 PM — JANUARY 09, 2017**

- 7) Vann moved, seconded by Bishop, to appoint John Hunt as cleaner for the Town of Covert Municipal Building, at the wage of \$9.70 per hour for the year 2017. Aye-Vann Aye-Hunt, Aye Anderson and Aye- Bishop.
- 8) Hunt moved, seconded by Anderson, to appoint Ralph E. Jones as cleaner for the Town of Covert Highway Department, at the wage of \$9.70 per hour for the year 2017. Aye-Vann Aye-Hunt, Aye Anderson and Aye-Bishop.
- 9) Vann moved, seconded by Bishop, to appoint Charles R. Freese as maintenance person for the Town of Covert Municipal Building, at the wage of \$9.70 per hour for the year 2017. Aye-Bishop, Aye-Vann, Aye Anderson and Aye-Hunt.
- 10) Vann moved, seconded by Anderson, to allow Supervisor Reynolds to file his 2016 annual report with the Town Clerk by the same date and in the same matter as Annual Report is required to be filed with the State Comptroller. Such authorization is allowed by Town Law Section 29 (10a). Aye-Anderson, Aye-Hunt, Aye-Bishop and Aye-Vann.
- 11) Vann moved, seconded by Anderson, to appoint Mr. Raymond Zajac Sr. to mow the lawns at the Municipal Building, Town Hall and Covert Cemetery for an amount not to exceed \$2,210.00 per year for the years 2017-2019. Aye-Anderson, Aye-Hunt, Aye-Bishop and Aye-Vann.
- 12) Hunt moved, seconded by Anderson, that the salaries of all elected and appointed officers shall be the amount indicated by the currently effective resolution or the amount budgeted in the 2017 budget. The Highway Superintendent shall set wages of hourly highway employees with concurrence by the Town Board, within the limits of the Highway Budget. Payment of salaries and wages shall be at times and dates that are legally permissible and mutually acceptable to the Supervisor and the recipients. Aye-Hunt, Aye-Anderson, Aye-Bishop and Aye-Vann.
- 13) Hunt moved, seconded by Reynolds, that the Personnel Policy and Procedures Handbook has new items and updates to be added, such as, the insurance buyout. There were concerns if there needs to be more clarity on the committees, how they operated, and who could be at the meetings. New copies of the updates will be given to the board members. Aye-Vann, Aye-Hunt, Aye-Bishop and Aye-Anderson.

APPOINTMENTS BY ELECTED OFFICIALS

Highway Superintendent MacCheyne appoints Glenn Boyes as Deputy Highway Superintendent for 2017.

Town Clerk appoints Leslie Adams-Compton as Deputy Town Clerk and Registrar of Vital Statistics, Tax Collector. Wage shall be \$10.00 per hour.

Town Justice Eileen Schmidt appoints Mary Gregg as Clerk to the Town Justice. Salary shall be as budgeted for the year 2017.

**TOWN OF COVERT
ORGANIZATIONAL MEETING
AND
MONTHLY BOARD MEETING
7:00 PM — JANUARY 09, 2017**

Supervisor Reynolds makes the following appointments for 2017:

Bookkeeper and Secretary to the Supervisor -- Diane Bassette Nelson

Budget Officer -- Michael Reynolds

Deputy Supervisor -- Gary Hunt

Town Assessment Committee -- Michael Reynolds and Bill Bishop

Historian for the Town -- John Hunt

Highway Committee -- Gary G. Hunt, Chairman and Bill Bishop

Courts, Ordinances & Law Enforcement – Gary Hunt, Chairman and Bill Bishop

Utilities & Insurance -- Bill Bishop, Chairman and Gary Hunt

Personnel -- Jeffrey Vann, Chairman and Leon Anderson

Buildings and Grounds-- Gary G. Hunt, Chairman and Jeffrey Vann

Fire and Ambulance -- Leon Anderson, Chairman, Jeffrey Vann, and Michael G. Reynolds

Planning and Land Management Ordinance -- Jeffery Vann, Chairman and Leon Anderson

Any appointments which may have been overlooked shall continue to be filled by the incumbent subject to review by the appropriate appointing authority.

RETURN TO THE REGULAR TOWN BOARD MEETING

PRESENTER: Jeff Williams shared that the Cayuga-Seneca Community Action Agency (CSCAA) is pleased to sponsor the South County Transportation Corps (SCTC), this is a innovative program involving volunteers transporting people who need rides to medical and dental appointments or to other health related destinations such as eye clinics and pharmacies. This is people helping people, using their own vehicle, and getting paid 53 1/2 cents per mile to the destination and back. This program grew out of a resident health promotion of STEPS which stands for Seneca Towns Engaging People for Solutions.

Councilman Hunt shared that the Bicentennial Committee has been meeting and plans are coming together for different events. There are Bicentennial cups and calendar for sale around town to help with the cost of events being planned.

**TOWN OF COVERT
ORGANIZATIONAL MEETING
AND
MONTHLY BOARD MEETING
7:00 PM — JANUARY 09, 2017**

Charles Bosman shared that there is a meeting coming up about the sales tax from the Largo facility and whether the monies will be shared with the Town. This tax could help the towns in Seneca County.

Approval of Minutes: Hunt moved, seconded by Bishop, that the year-end minutes from December 28, 2016 be approved. Aye-Hunt, Aye-Bishop, Aye-Anderson and Aye-Vann.

Vann moved, seconded by Anderson, that building permit application for Glen Galbreath of 9263 Hatch Road, to construct a new 21'x15' new additions on the north side of the existing property which does not meet the required 20 feet set back as required by the Land Management Ordinance, be referred to the Planning Board. A public hearing will be held February 13, 2017 at 7:00 p.m.. Aye-Anderson, Aye-Bishop, Aye-Vann and Aye-Hunt.

Anderson moved, seconded by Vann, to approve the Supervisor's Income and Expenditure Report for the month of December, 2016. Aye-Vann, Aye-Hunt, Aye-Bishop and Aye-Anderson.

Anderson moved, seconded by Vann, to approve the Highway Superintendent's report for the month of December, 2016. Aye-Vann, Aye-Hunt, Aye-Bishop and Aye-Anderson.

Vann moved, seconded by Bishop, to approve the Town Clerk's monthly report. The total revenue was \$555.50 and \$368.34 was remitted to the Supervisor for the month of December, 2016. Aye-Vann, Aye-Bishop, Aye-Anderson and Aye-Hunt.

Vann moved, seconded by Bishop, to approve the Code Enforcement Officer's report for the month of December, 2016. Aye-Vann, Aye-Anderson, Aye-Hunt and Aye-Bishop.

Hunt moved, seconded by Anderson, to approve the Dog Control Officer's report for the month of December, 2016. Aye-Vann, Aye-Hunt, Aye-Anderson and Aye-Bishop.

Hunt moved, seconded by Bishop, that the Highway Fund Vouchers #1-11 in the amount of \$14,718.29 and General Fund Vouchers #1- 12 in the amount \$98,286.56 be approved for payment. Aye-Anderson, Aye-Bishop, Aye-Hunt and Aye-Vann.

Hunt moved, to adjourn the meeting at 8:30 p.m. Aye-Vann, Aye-Hunt, Aye-Anderson and Aye-Bishop.

Respectfully submitted,

Colleen Freese, Town Clerk

TOWN OF COVERT
SENECA COUNTY
REGULAR TOWN BOARD MEETING
FEBRUARY 13, 2017

The regular monthly meeting of the Town Board of the Town of Covert was held Monday, February 13, 2017 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Gary Hunt	Present
	Councilman Jeffrey Vann	Present
	Councilman Leon Anderson	Present
	Councilman William Bishop	Present

Others Present: Town Attorney Patrick Morrell, Deputy Town Clerk Colleen Freese, Highway Superintendent Jeffrey Mac Cheyne, Reporter Aneta Glover, Planning Board Member Rob Schoffel, Code Enforcement Officer John Poludniak and other interested citizens.

Call to Order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Public Hearing: Vann made the motion, seconded by Hunt, to open the Public Hearing at 7:05 p.m. to hear any comments on the variance request for Glenn & Cassandra Galbreath to construct a 28'x40' addition which is 12' feet from neighbor property line. Hearing the comment and report from Planning Board Member Rob Schoffel shared that Mr. Galbreath had prepared his variance application very well and the Planning Board was pleased, and hearing no other comments, the Public Hearing was closed at 7:15 p.m. Motion: Councilman Anderson, Seconded By Councilman Vann. Vote: Aye-Vann, Aye-Hunt, Aye-Anderson and Aye-Bishop.

Presenter: The new Librarian Chelsea Stirlen shared about new things being done at the library. The new front porch project is wrapping up the final details, for seating and planting flowers for the community to enjoy this summer. There are different classes being given and the library's facebook page has been updated.

Tony Del Plato shared, about the Solar program and that they were getting ready to accept applications and what will be need to go with the application, like a year of electric bills and a letter of support. It is coming along it just takes time. There are four towns involved and three villages.

Approval of Minutes: Hunt moved, seconded by Anderson, that the regular meeting minutes from January 9, 2017 be approved. Aye-Vann, Aye-Bishop, Aye-Anderson and Aye-Hunt.

Councilman Hunt shared that they have extended the art contest for Town of Covert residents and all entries must be submitted by April 14, 2017 by 4:30 at the Town Clerk's Office. There will be a barn dance in October and other bicentennial activities going on throughout the year.

There was discussion on the Land Management Ordinance and what should be put in the LMO for the management of Solar panels and not blocking lake views. Councilman Anderson stated that maybe something should be put in the LMO to define a view shed. Other towns have restrictions for Solar Panels the board could view them for ideas of what will work for the Town of Covert.

Supervisor Reynolds shared about the Cable franchise agreement and that the Town Hall will get free cable service which will save the town about \$5,000.00 a year. There will be a public hearing to hear

comment and hopefully approve the agreement.

Supervisor Reynolds also shared that he is trying to get a NYSERDA grant to help replace old lighting and put in new lights that are more energy efficient.

Hunt moved, seconded by Bishop, to approve the Supervisor's Revenue and Expenditure Report for January 2017. Aye-Vann, Aye-Bishop, Aye-Anderson and Aye-Hunt.

Anderson moved, seconded by Vann, to approve the Highway Superintendent's report for the month of January 2017. Aye-Vann, Aye-Hunt, Aye-Anderson and Aye-Bishop.

Bishop moved, seconded by Hunt, to approve the Town Clerk's monthly report for January 2017. A total of \$639.00 was received and \$524.00 was remitted to the Town Supervisor. Aye-Vann, Aye-Bishop, Aye-Hunt and Aye-Anderson.

Bishop moved, seconded by Hunt, to approve the Tax collector's report that a total of \$1,700,000.00 has been collected and payments are being made to Seneca County Treasurer's Office. Aye-Vann, Aye-Bishop, Aye-Hunt and Aye-Anderson.

Vann moved, seconded by Bishop, to approve the Code Enforcement Officer's report for the month of January 2017. Aye-Bishop, Aye-Vann, Aye-Anderson and Aye-Hunt.

Hunt moved, seconded by Bishop, to approve the Dog Control Officer's report for the month of January 2017. Aye-Hunt, Aye-Anderson, Aye-Bishop and Aye-Vann.

Anderson moved, seconded by Vann, to approve the variance request for Glenn & Cassandra Galbreath to construct a 28' x 40' addition that is 12' from property line instead of the 20' required, with approval from the neighbors and the Planning Board. Aye-Bishop, Aye-Anderson, Aye-Vann and Aye-Hunt.

RESOLUTION : 1-2017 GAR Payment Resolution

WHEREAS The Town of Covert contracted with GAR in 2014 to conduct a re-evaluation of the properties in the Town of Covert; and WHEREAS the total cost was to be paid over three budget years; and WHEREAS in preparing the 2017 budget, the final payment was overlooked ; and WHEREAS the General Fund does not have the necessary excess funds to make the payment, and the DA fund has sufficient funds in excess of current needs, now therefore be it RESOLVED that the following short term loan be made from DA Highway Town-wide funds to A General Funds to make the needed payment to GAR with the intent that the funds will be paid back by Fiscal Year End 2017 or other arrangements be made to insure the funds are fully paid back, and be it further BE IT RESOLVED that a budget modification be made reflecting this loan to General fund and a budget line of \$42,000.00 be added to the 2017 General Fund budget to make the payment to GAR. Motion: Hunt, Seconded by: Vann
Vote: Aye-Hunt, Aye-Bishop, Aye-Anderson and Aye-Vann

Hunt moved, seconded by Vann, to hold a public hearing on March 13, 2017 at 7:00 p.m. to hear any comments on the Cable Television Agreement for the Town of Covert. It is available for public view during the Town Clerk normal business hours. Aye-Vann, Aye-Anderson, Aye-Hunt and Aye-Bishop.

Hunt moved, seconded by Anderson, to go into executive session at 9:30 to discuss at personnel matter. Aye-Vann, Aye-Anderson, Aye-Hunt and Aye-Bishop

Hunt moved, seconded by Bishop, to come out of executive session at 9:40 and return to regular meeting. Aye-Vann, Aye-Anderson, Aye-Vann and Aye-Bishop

Anderson moved, seconded by Hunt, to approve eight more hours that Justice Schmidt has requested for Yvonne to train Court Clerk Mary Gregg. The cost of \$ 80.00 will come out of line item A1110.1A. Aye-Vann, Aye-Anderson, Aye- Hunt and Aye-Bishop.

Vann moved, seconded by Anderson, that Highway Fund Vouchers #12-30 in the amount of \$18,207.65 and General Fund Vouchers #13-29 in the amount of \$296,001.44 be approved for payment. Aye-Vann, Aye-Hunt, Aye-Bishop and Aye-Anderson.

Hunt moved, seconded by Bishop , to adjourn the meeting at 9:45 p.m.

Respectfully Submitted,

Colleen R. Freese, Town Clerk

TOWN OF COVERT
SENECA COUNTY
REGULAR TOWN BOARD MEETING
MARCH 13, 2017

The regular monthly meeting of the Town Board of the Town of Covert was held Monday, March 13, 2017 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Gary Hunt	Present
	Councilman Jeffrey Vann	Present
	Councilman Leon Anderson	Present
	Councilman William Bishop	Present

Others Present: Town Attorney Patrick Morrell, Town Clerk Colleen Freese, Highway Superintendent Jeffrey MacCheyne, Reporter Aneta Glover, and other interested citizens.

Call to Order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Public Hearing: Anderson moved, seconded by Vann, to open the Public Hearing at 7:05 p.m. to hear any comments on the renewing of the Cable Franchise.

Vote: Aye-Vann, Aye-Hunt, Aye-Anderson and Aye-Bishop.

Hearing no comments from the public, Bishop moved, seconded by Vann, to close the Public Hearing at 7:05. Vote: Aye-Vann, Aye-Hunt, Aye-Anderson and Aye-Bishop.

Presenter: Mark Benjamin from Seneca Meadows Landfill shared, "you may be aware, the Environmental Affairs Committee at the Seneca County board of Supervisors has been discussing and encouraging a new county law. This proposed law is aimed at unfairly targeting Seneca Meadows landfill. For one, Seneca Meadows landfill is already one of the most regulated businesses in the entire state, and the town of Seneca Falls is the local regulating authority. Seneca County is not positioned nor does it have the capacity to regulate a landfill that is privately owned. For another, Seneca Meadows is one of our county's largest private employers, and most of these employees live in Seneca County and pay taxes in Seneca County, and spend their hard earned wages in Seneca County taking care of what I presume each of us contribute to each week — garbage. I know I put my tote out almost every week, and I am proud to know that the hard working women and men I am lucky enough to call my co-workers do the best job in all of North America. I imagine it's like being part of a championship basketball team like our South Seneca girls team, except every day is game day for the men and women who voluntarily put themselves in harm's way to ensure our ground water is protected and our air is clean.

"In addition, I know first-hand that Seneca Meadows through its culture of giving back has and continues to support prosperity, health, safety, and wellness not only in Seneca County, but also right here in Seneca Meadows also has a long track record of working with the county on several projects and programs including recycling, HHW Day, senior citizen programs, and youth and workforce development programs. Seneca Meadows has also contributed to a number of South Seneca School District programs, and also offers scholarships each year to 2 graduating seniors. That sounds like a valued partner, a good neighbor, and a community champion. It is mind boggling why the environmental affairs committee, well knowing our positive impacts to the community and the local economy, and to the spotless environmental record which can be scrutinized for public viewing continues to push this discriminatory agenda. Shouldn't they be thanking Seneca Meadows? Shouldn't they be reaching out to Seneca Meadows asking — how can we help? Is there a way we can pitch in? I am here today to plead with

this board and with Supervisor Reynolds to take a stand and officially oppose this proposed law in the form of a resolution or other manner that this board sees as appropriate.

"Thank you very much for your time. I am pleased to answer any questions you may have."

There was discussion about Seneca Falls and where did they stand on Seneca Meadows. At this time the Town Board wanted to wait and get a copy of the proposed law to see what it says.

Approval of Minutes: Vann moved, seconded by Anderson, that the regular meeting minutes from February 13, 2017 be approved. Aye-Vann, Aye-Bishop, Aye-Anderson and Aye-Hunt.

Councilman Hunt shared that they have the Bicentennial Logo and are making sign boards to put up and also display the events that will be coming up to celebrate the Bicentennial.

Councilmen Anderson and Vann discussed the Land Management Ordinance and that they need to get tougher on codes and start doing stop orders if necessary. They have more item to discuss like solar and wind mills and cell towers. Should there be code to protect people's properties?

Supervisor Reynolds shared that a new resolution for the Town of Covert and the Village of Interlaken to be exempt from property taxes needed to be passed and put on file.

RESOLUTION 2-17 BUILDING ENERGY BENCHMARKING

WHEREAS, buildings are the single largest user of energy in the State of New York; the poorest performing buildings typically use several times the energy of the highest performing buildings—for the exact same building use; and

WHEREAS, collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information the [municipality] is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

WHEREAS, the **Town of Covert Town Board** desires to use Building Energy Benchmarking, a process of measuring a building's energy use, tracking that use over time, and comparing performance to similar buildings, to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Town of Covert; and

WHEREAS, as such the Town of Covert Town Board desires to establish procedure or guideline for the Town of Covert staff to conduct such Building Energy Benchmarking; and

NOW THEREFORE, IT IS HEREBY RESOLVED AND DETERMINED, that the following specific policies and procedures are hereby adopted and imposed as active and affirmative financial internal control procedures of the Town of Covert

BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES

§1. DEFINITIONS

(A) "Benchmarking Information" shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(B) "Building Energy Benchmarking" shall mean the process of measuring a building's Energy use, tracking that use over time, and comparing performance to similar buildings.

- (C) "Commissioner" shall mean the head of the Department.
- (4) "Covered Municipal Building" shall mean a building or facility that is owned or occupied by the [municipality] that is 1,000 square feet or larger in size.
- (5) "Department" shall mean the Town of Covert Clerk's Office.
- (6) "Energy" shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.
- (7) "Energy Performance Score" shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.
- (8) "Energy Use Intensity (EUI)" shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.
- (9) "Gross Floor Area" shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.
- (11) "Portfolio Manager" shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.
- (12) "Utility" shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.
- (13) "Weather Normalized Site EUI" shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

§2. APPLICABILITY

- (1) This policy is applicable to all Covered Municipal Buildings as defined in Section 2 of this policy.
- (2) The Commissioner may exempt a particular Covered Municipal Building from the benchmarking requirement if the Commissioner determines that it has characteristics that make benchmarking impractical.

§3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS

- (1) No later than December 31, 2016, and no later than May 1 every year thereafter, the Commissioner or his or her designee from the Department shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.
- (2) For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Commissioner or his or her designee from the Department shall begin inputting data in the following year.

§4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION

- (1) The Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:
 - (a) no later than December 31, 2016 and by September 1 of each year thereafter for Covered Municipal Buildings; and
 - (2) The Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:
 - (a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and
 - (b) For each Covered Municipal Building individually:
 - (i) The status of compliance with the requirements of this Policy; and
 - (ii) The building address, primary use type, and gross floor area; and (iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and (iv) A comparison of the annual summary statistics (as required by Section 5(2)(b)(iii) of this Policy) across calendar years for all years since annual reporting under this Policy has been required for said building.

§5. MAINTENANCE OF RECORDS

The Department shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years.

§6. ENFORCEMENT AND ADMINISTRATION

- (1) The Commissioner or his or her designee from the Department shall be the Chief Enforcement Officer of this Policy.
- (2) The Chief Enforcement Officer of this Policy may promulgate regulations necessary for the administration of the requirements of this Policy.
- (3) Within thirty days after each anniversary date of the effective date of this Policy, the Chief Enforcement Officer shall submit a report to the [municipality] including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Commissioner determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Policy.

FURTHER RESOLVED, the Town of Covert Board, in regular session duly convened, does hereby authorize and direct the Supervisor, Clerk or Treasurer of the Town of Covert to execute such other and additional documents as may be required for to perfect the resolutions herein; The adoption of the foregoing Resolution was moved by Hunt seconded by Anderson, and duly put to vote, which resulted as follows: VOTE : Councilman Bishop-Aye , Councilman Hunt -Aye, Councilman Anderson -Aye and Councilman Vann-Aye. Resolution was Adopted.

I, Colleen R. Freese, Town Clerk of the Town of Covert, **DO HEREBY CERTIFY** that the preceding Resolution was duly adopted by the Town Board Councilmen of the Town of Covert at a regular meeting of the Board duly called and held on the 13 day of March, 2017; that said Resolution was entered in the minutes of said meeting; that I have compared the foregoing copy with the original thereof now on file in my office; and that the same is a true and correct transcript of said Resolution and of the whole thereof.

I FURTHER CERTIFY that all members of said Board had due Notice of said meeting. **IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Town of Covert, this 13 day of March, 2017. Colleen R. Freese, Town Clerk of the Town of Covert , Seneca County, New York

RESOLUTION 3-2017 RENEWAL FOR CABLE TELEVISION FRANCHISE

In the Matter of the Granting of a Cable Television Franchise Held by **Time Warner Cable Northeast LLC** in the **Town of Covert, County of Seneca**, New York.

An application has been duly made to the Town Board of the Town of Covert, County of **Seneca**, New York, by **Time Warner Cable** Northeast LLC, a subsidiary of Charter Communications, Inc. (hereinafter referred to as "Charter"), organized and in good standing under the laws of State of Delaware for the approval of a renewal agreement for Charter's cable television franchise for ten (10) years commencing with the date of approval by the Public Service Commission. The Franchise Renewal Agreement would bring the franchise into conformity with certain provisions of the Federal Cable Communications Policy Act of 1984, as amended, and certain court rulings.

A public hearing was held in the Town of Covert, New York on March 13,2017 at 7:00 P.M. and notice of the hearing was published in the Interlaken Review on March 1, 2017.

NOW, THEREFORE, the Town Board of the Town of Covert finds that:

1. Charter has substantially complied with the material terms and conditions of its existing franchise and with applicable law; and
2. Charter has the financial, legal and technical ability to provide these services, facilities and equipment as set forth in its proposal attached; and
3. Charter can reasonably meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests.

BE IT FURTHER RESOLVED that the Town Board of the Town of Covert hereby grants the cable television franchise of Charter in the Town of Covert for ten (10) years commencing with the date of approval by the Public Service Commission and expiring ten (10) years hence.

BE IT FURTHER RESOLVED that the Town Board of the Town of Covert hereby confirms acceptance of this Franchise Renewal Agreement. Vote: Councilman Anderson--Aye, Councilman Bishop--Aye, Councilman Hunt--Aye and Councilman Vann--Aye. The foregoing having received a vote was thereby declared adopted.

RESOLUTION 04-2017 Authorizing Supervisor to Enter Into Agreement Granting
Exemption for Properties Owned By the Village of Interlaken

WHEREAS, the Village of Interlaken owns real property used for its municipal operations situate outside of its boundary and within the Town of Covert; and

WHEREAS, the Town of Covert owns real property used for its municipal operations situate within the Village of Interlaken; and

WHEREAS, Real Property Tax Law § 406 authorizes municipalities to enter into written agreements to grant exemptions to other municipalities in such situations.

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Covert hereby authorizes the Town Supervisor to enter into a written agreement with the Village of Interlaken to grant real property tax exemptions for the following properties owned by the Village of Interlaken:

Tax Map Nos.: 05-1-45.2
 06-1-25.2
 06-1-45.2
 06-2-82
 07-1-04
 05-1-38
 13-1-07
 10-1-18

BE IT FURTHER RESOLVED that the Town Board of the Town of Covert hereby authorizes the Town Supervisor to enter into a written agreement with the Village of Interlaken to grant real property tax exemptions for the following properties owned by the Town of Covert:

Tax Map Nos.: 03-1-61
 03-1-86
 03-1-41
 03-1-47
 03-1-49

Anderson moved, seconded by Hunt, to approve the exemptions for the Town of Covert and Village of Interlaken properties listed in this resolution. Aye-Hunt, Aye-Bishop, Aye-Anderson and Aye-Vann

Vann moved, seconded by Bishop, to approve the Supervisor's Revenue and Expenditure Report for February 2017. Aye-Vann, Aye-Bishop, Aye-Anderson and Aye-Hunt.

Vann moved, seconded by Hunt, to approve the Highway Superintendent's report for the month of February 2017. Aye-Vann, Aye-Hunt, Aye-Anderson and Aye-Bishop.

Vann moved, seconded by Anderson, to approve the Town Clerk's monthly report for February 2017. A total of \$500.25 was received and \$431.75 was remitted to the Town Supervisor. Aye-Vann, Aye-Bishop, Aye-Hunt and Aye-Anderson.

Anderson moved, seconded by Vann, to approve the Tax Collector's report, a total of \$1,838,646.46 has been collected and payments are being made to Seneca County Treasurer's Office. Aye-Vann, Aye-Bishop, Aye-Hunt and Aye-Anderson.

Hunt moved, seconded by Anderson, to approve the Code Enforcement Officer's report for the month of February 2017. Aye-Bishop, Aye-Vann, Aye-Anderson and Aye-Hunt.

Vann moved, seconded by Anderson, to approve the Dog Control Officer's report for the month of February 2017. Aye-Hunt, Aye-Anderson, Aye-Bishop and Aye-Vann.

Anderson moved, seconded by Vann, to approve the annual Audit of the Court Records as presented to the Town Board of the Town of Covert. Aye-Vann, Aye-Anderson, Aye-Bishop and Hunt-Abstained.

Hunt moved, seconded by Anderson to approve mileage for Court Clerk to attend a training in Geneva on April 7, 2017. Aye-Hunt, Aye-Anderson, Aye-Bishop and Aye-Vann.

Anderson moved, seconded by Vann to approve the Town Clerk to write a letter of Support for the Town of Hector in Schuyler to allow ALS services to be provided by the Village of Trumansburg EMS in the Mecklenburg Ambulance district within the boundaries of the Town of Hector. Aye- Hunt, Aye-Anderson, Aye Vann and Aye-Bishop.

Hunt moved, seconded by Bishop, to reappoint Brayton Foster to the Assessment Review Board from March 2017 until March 2022. Aye-Hunt, Aye-Bishop, Aye-Anderson and Aye-Vann.

Anderson moved, seconded by Vann, that Highway Fund Vouchers #30-49 in the amount of \$11,163.11 and General Fund Vouchers #30- 46 in the amount of \$12,966.49 be approved for payment. Aye-Vann, Aye-Hunt, Aye-Bishop and Aye-Anderson.

Hunt moved, seconded by Bishop, to adjourn the meeting at 8:45 p.m.

Respectfully Submitted,

Colleen R. Freese, Town Clerk

TOWN OF COVERT
SENECA COUNTY
REGULAR TOWN BOARD MEETING
APRIL 10, 2017

The regular monthly meeting of the Town Board of the Town of Covert was held Monday, April 10, 2017 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Gary Hunt	Present
	Councilman Jeffrey Vann	Present
	Councilman Leon Anderson	Present
	Councilman William Bishop	Present

Others Present: Town Attorney Patrick Morrell, Town Clerk Colleen Freese, Highway Superintendent Jeffrey MacCheyne, Reporter Aneta Glover and other interested citizens.

Call to Order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Vann moved, seconded by Bishop, that the March 13, 2017 minutes be approved. Aye-Hunt, Aye-Bishop, Aye-Anderson and Aye-Vann.

Highway Superintendent MacCheyne reported that he is working with the Seneca County to file forms with FEMA for the damage that was done in the Town of Covert during the Stella storm. There is a possibility of getting 80% of the money back that was spent to repair the damages to the town.

Town Clerk Freese reported that Wrap it Up Gift Shop has applied for a State Liquor license and filed the paperwork required with the Town Clerk's Office.

Councilman Hunt reported on the Bicentennial and that they are looking for donations for raffles to help raise money to help pay for activities and fireworks. The art projects are to be turned in April 14, 2017.

Supervisor Reynolds shared that the variance request that Richard Westbrook and Janet Diehl applied for was for some work that was done without a building permit which required a variance request. The Town Board referred it to the Planning Board to review.

Supervisor Reynolds shared that the Town Justice would like to have security on Court days, the behaviors have changed and the Justice would feel safer if there was a Security Officer. The Town has looked into Seneca Security Services and the cost. Supervisor Reynolds will look into seeing what the insurance would cost.

NYSERDA wants a unify Solar permit. There was discussion that the Town of Covert would work with the same guidelines as Seneca County is using.

Anderson moved, seconded by Hunt, to approve Supervisor Reynolds to enter into a Seneca Security Services agreement for the Court from May 2017-December 2017, to check into insurance and, if the Town needs extra coverage, that they have money in the budget to cover the cost. Aye-Vann, Aye-Bishop, Aye-Anderson and Aye-Hunt.

Hunt moved, seconded by Vann, to refer variance request application #7-17 for Richard Westbrook and Janet Diehl ,9738 South Frontenac Rd. Trumansburg, which was constructed without a building permit and was constructed to close to the south property line according to the Land Management Ordinance and to send it to the Planning Board. A Public Hearing will be held May 10,2017. Aye-Vann, Aye-Bishop, Aye-Anderson and Aye-Hunt.

Hunt moved, seconded by Anderson, to approve the Supervisor's Revenue and Expenditure Report for March 2017. Aye-Vann, Aye-Bishop, Aye-Anderson and Aye-Hunt.

Vann moved, seconded by Anderson, to approve the Highway Superintendent's report for the month of March 2017. Aye-Vann, Aye-Hunt, Aye-Anderson and Aye-Bishop.

Vann moved, seconded by Hunt, to approve the Town Clerk's monthly report for March 2017. A total of \$656.00 was received and \$545.66 was remitted to the Town Supervisor. Aye-Vann, Aye-Bishop, Aye-Hunt and Aye-Anderson.

Vann moved, seconded by Hunt, to approve the Tax Collector's report, a total of \$1,980,028.83 has been collected. Aye-Vann, Aye-Bishop, Aye-Hunt and Aye-Anderson.

Hunt moved, seconded by Anderson, to approve the Code Enforcement Officer's report for the month of March 2017. Aye-Bishop, Aye-Vann, Aye-Anderson and Aye-Hunt.

Hunt moved, seconded by Vann, to approve the Dog Control Officer's report for the month of March 2017. Aye-Hunt, Aye-Anderson, Aye-Bishop and Aye-Vann.

Bishop moved, seconded by Vann, to approve the annual Audit of the Town Bookkeeper's books as presented to the Town Board of the Town of Covert . Aye-Vann, Aye-Bishop, Aye-Hunt and Anderson-Abstained.

Anderson moved, seconded by Vann, that Highway Fund Vouchers #50-58 in the amount of \$10,141.69 and General Fund Vouchers #47-66 in the amount of \$10,026.54 be approved for payment. Aye-Vann, Aye-Hunt, Aye-Bishop and Aye-Anderson.

Hunt moved, seconded by Anderson, to adjourn the meeting at 8:00 p.m.

Respectfully Submitted,

Colleen R. Freese, Town Clerk

SENECA COUNTY
REGULAR TOWN BOARD MEETING
MAY 8, 2017

The regular monthly meeting of the Town Board of the Town of Covert was held Monday, May 8, 2017 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Gary Hunt	Present
	Councilman Jeffrey Vann	Present
	Councilman Leon Anderson	Present
	Councilman William Bishop	Present

Others Present: Town Attorney Patrick Morrell, Deputy Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Code Enforcement Officer John Poludniak, Seneca County Code Enforcement Chad Haviland and Joe McGrath, Reporter Aneta Glover and other interested citizens.

Members of the Town of Covert Town Board raised the Military flags on the front lawn in honor of all military men and woman who have and are serving our country. Supervisor Reynolds dedicated the blue plaque on the front lawn, thanking Tompkins County for the erection of the sign which tells a little History of the Town of Covert.

Call to Order: Supervisor Reynolds called the meeting to order at 7:05 p.m. All rose for the pledge of allegiance.

Anderson moved, seconded by Vann, to open Public Hearing for Variance Request for Westbrook and Diehl, 9738 S. Frontenac Road, for construction of porch/decks with storage shed built too close to south property boundry.

Public Hearing:

Code Enforcement Officer John Poludniak began with an explanation of the purpose of the Development Permit, stating that it is for the orderly growth of the Town, with quality of natural and man-made environment and concerns for health and safety. The Board is responsible for taking action for violations . He is obligated to follow the code before him, but this case is different than any other. No permit had been filed for work additional to that filed in 2013. Additional work included a 35' set-back ,a multi-level deck built 16' from set-back line, attached shed roof extending on to the cottage,10'x12' connected shed had been installed beside property line. Three components would have been denied and all four should have gone to the county for approval before construction.

Richard Westbrook spoke about how the construction came about saying he had worked with Paul Stevens who had suggested he build a deck. Another inspector (Scott) walked through after construction about 1 1/2 years ago and said it looked fine and sent the Certificate of Occupancy 2 days later. Mr. Westbrook said he did not have any idea he had built something that hadn't been approved until JP contacted SC and they contacted him. He said no neighbors had complained.

Supervisor Reynolds said he received many complaints about the dock that day, Sue Cummings was one.

Sue Cummings spoke as owner of property to the south of Westbrook/Diehl since 1980. The land's environment, views, vistas and usage is dear to them. She thinks it violates their visual impact and the traversing of the shore. She spoke in strong opposition to the variance request. She thinks it is an egregious violation of the law, both the construction & not to notify the neighbors. She would like the variance to be denied and the structures removed.

Joe Moro read the letter written by Cummings & Moro's son Joey Moro. He pointed out that this lake neighborhood has been "a model of community for over 100 years." Letter on file with Town Clerk.

Chad Haviland of Seneca County Code Enforcement spoke for Paul Stevens, that he had made the suggestion that a deck would look nice there, but did not suggest that it could be done without a permit. He said the Army Corps of Engineers also have regulations for anything in, on, over or through Cayuga Lake that must be approved. There is an expedient permit process to go through, and also a lengthy process that could result in alterations of the project. Seneca County does not regulate docks or anything built over the water. The DEC/USACE has not been informed yet. He also said that the CO did not include the additional structures. Seneca County did note that the shed and some structural issues did require a permit from them.

Sandy Whitaker, owner of 2 cottages three doors down from Westbrook, spoke saying they were not aware of the hearing & violations. She thought the neighbors should have been notified. She also questioned the general process of coordinating between the government entities and the public. She said approval of the variance would set a precedent for others along the lake. She also thought the deck is too high to climb and prevents neighbors from walking the shore.

Joe Crossgrove, a resident of the area for 48 years also spoke of not being able to traverse the shore.

Morrell said that the survey map shows a reservation of right-of-way, but did not know who has the right-of-way per the deed.

Anderson moved, seconded by Vann, to close the Public Hearing. Morrell said a State Environmental Quality Review (SEQR) through the DEC would have to be filed before discussion would continue at next board meeting.

Approval of Minutes: Hunt moved, seconded by Anderson, to approve minutes for April 10, 2017 minutes. Motion carried.

Highway Superintendent MacCheyne reported that it had been a tough winter on roads. There are issues with drainage of water on Townline Road. He met with Finger Lakes National Forest regarding two water issues; a pipe was replaced in the south, the north end is still a problem; drainage is not allowed through the government property.

MacCheyne said there is a hogweed problem on Seneca Road. A resident has offered to speak at a board meeting regarding the problem and dangers of hogweed.

Bishop shared that the Supervisor had contacted the Village of Interlaken regarding shared services for the court, but concluded it would be cheaper for the town not to combine services for the courts and that there would be a conflict of interest.

Councilman Hunt reported on the Bicentennial Art Contest. There were three 1st place winners, each judge chose someone different. Entries will be displayed at the various Bicentennial events. Donations are still needed. They are tax deductible.

Hunt asked Chad Haviland the laws for temporary pools. He stated that any pool at least 24" deep must have a 48" fence or barrier.

Vann suggested that the Planning Board look over the Unified Solar Resolution before the Board adopt it.

Joe McGrath of Seneca County explained the purpose of the Unified Solar Permit - that it would simplify the process of application by making the permit uniform across New York State.

Morrell said it would require a Public Hearing to make changes to the Land Management Ordinance.

A \$2500- grant is available to towns adopting the resolution by July 28th.

Anderson shared about the Interlaken Olde Home Day. Parade will be at 11 a.m. June 10th, there will be a movie night on the Elementary School lawn on June 9th, kickball, basketball, bi-centennial booth, 2 bands, and vendors are also planned for the festival.

Supervisor Reynolds said there is a bee problem in the railing of town hall. It will be about \$125- to exterminate.

Reynolds shared that the State is requiring more shared services with the of loss of funding. There was some discussion as to where that could happen. It was suggested that it could happen in the highway department, but Bishop thought that equipment care would decrease, MacCheyne said there has been some sharing, and others shared stories of jurisdictions sueing over expenses. Vann said that sharing gas services with the school has been an improvement. A resolution of current shared services should be written up.

Anderson moved, seconded by Hunt, to table variance request application #7-17 for Richard Westbrook and Janet Diehl ,9738 South Frontenac Rd. Trumansburg, pending response from DEC after SEQR form has been submitted. Nay-Vann, Aye-Bishop, Aye-Anderson and Aye-Hunt.

Vann moved, seconded by Anderson, to approve Town Clerk Freese to attend 2 day training in Geneva and be reimbursed for mileage. Aye-Vann, Aye-Hunt, Aye-Anderson and Aye-Bishop.

Vann moved, seconded by Anderson, to approve the Supervisor's Revenue and Expenditure Report for April 2017. Aye-Vann, Aye-Bishop, Aye-Anderson and Aye-Hunt.

Hunt moved, seconded by Anderson, to approve the Highway Superintendent's report for the month of April 2017. Aye-Vann, Aye-Hunt, Aye-Anderson and Aye-Bishop.

Vann moved, seconded by Bishop, to approve the Town Clerk's monthly report for April 2017. A total of \$754.00 was received and \$534.73 was remitted to the Town Supervisor. Aye-Vann, Aye-Bishop, Aye-Hunt and Aye-Anderson.

Anderson moved, seconded by Hunt, to approve the Code Enforcement Officer's report for the month of April 2017. Aye-Bishop, Aye-Vann, Aye-Anderson and Aye-Hunt.

Bishop moved, seconded by Vann, to approve the Dog Control Officer's report for the month of April 2017. Aye-Hunt, Aye-Anderson, Aye-Bishop and Aye-Vann.

Anderson moved, seconded by Vann, that Highway Fund Vouchers #59-73 in the amount of \$ \$8,624.25 and General Fund Vouchers #67-83 in the amount of \$5,672.55 be approved for payment. Aye-Vann, Aye-Hunt, Aye-Bishop and Aye-Anderson.

Vann moved, seconded by Anderson, to adjourn the meeting at 9:05 p.m.

Respectfully Submitted,

Leslie Adams-Compton, Deputy Town Clerk

TOWN OF COVERT
SENECA COUNTY
REGULAR TOWN BOARD MEETING
JUNE 12, 2017

The regular monthly meeting of the Town Board of the Town of Covert was held Monday, June 12, 2017 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Gary Hunt	Present
	Councilman Jeffrey Vann	Present
	Councilman Leon Anderson	Absent
	Councilman William Bishop	Present

Others Present: Town Attorney Patrick Morrell, Town Clerk Colleen Freese, Highway Superintendent Jeffrey MacCheyne, Reporter Aneta Glover and other interested citizens.

Call to Order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Public Hearing: Vann moved, seconded by Bishop, to open Public Hearing for variance request for Thomas G. Reed to replace existing mobile home with a new larger mobile home , 4546 Covert Rd., Trumansburg, which has insufficient 200' road frontages as required by the Land Management Ordinances. Aye-Vann, Aye-Bishop, and Aye-Hunt.

There was discussion about the replacement manufactured home and that the lot is adequate size except for the road frontage. The Town Board didn't see a problem putting in the m manufactured home and the Planning Board recommended approval.

Hunt made motion , seconded by Bishop, to close the public hearing at 7:15and returned to regular meeting . Aye-Bishop, Aye-Vann and Aye-Hunt.

Presenter: Susan Cummings shared with the Town Board a packet prepared by her lawyer that stated Mr. Westbrook and Janet Diehl had put up building and a deck without proper building permits. Ms. Cummings asked for the \$250.00 a day fine to be paid by Mr. Westbrook as stated in the Land Management Ordinances until structures were all removed. She stated that there is a Land Management Ordinance; let's respect it and enforce it. Ms. Cummings discussed about the right of way and the deed and that now that the deck and building were built, they have no way to get supplies and big items through to their property. Ms. Cummings also stated they have suffered, and is asking the Town Board to deny the variance request and have the building and decks, that were built with no building permits, removed.

Town Attorney Patrick Morrell stated that the deed's restricting has no impact on the Town Board. This is a private action between the land owners. He also asked if Richard Westbrook had filled out the State Environmental Quality Review Act (SEQUR)form and returned it . Town Attorney Morrell recommended that the Town Board not make a decision until the SEQUR form was filled out by Richard Westbrook and returned for it to be reviewed.

Barry Ford wanted to remind the Town Board that, in the past, if the neighbors gave their blessings, the Town Board approved the permit. If the neighbors did not approve to having it built, it was not approved.

Richard Westbrook shared about the deed, and the way he reads the deed, it says he can extend on the original structure. Seneca County code says that you do not need a building permit if it is under 144 square feet. He also stated there has been a 9 ft right away for 10 years.

Code Enforcement Officer John Poludniak stated that the shed and the deck should have had building permits.

Highway Report: Highway Superintendent Jeff MacCheyne reported that the 1998 Louisville 10-wheeler Ford truck broke down and it will cost \$6,200.00 to fix the truck. It is used as the Town Highway's back-up truck and is worth fixing. The 2002 Sterling had to go to Smith's Heavy Equipment for steering box repairs. Councilman Bishop stated that a priority needs to be put on getting a new truck for the Highway Department.

Hunt moved, seconded by Vann, to approve Supervisor Reynolds to enter into Memorandum of Understanding with Seneca County for Unified Solar permits. Aye-Vann, Aye-Bishop, and Aye-Hunt.

Memorandum of Understanding This Memorandum of Understanding is made between The County of Seneca whose offices are located at address listed below (and hereafter referred to as the Seneca County), and the Town of Covert Board of the undersigned municipality hereafter known as the Town of Covert Town Board.

These procedures shall become effective ten (10) days after the authorized representatives of each party have signed this document. Parties agree to follow these procedures until:

1. 30 days after they have notified all other parties of its intention to no longer participate, or
2. All parties agree to a modification.

The purpose of this Memorandum of Understanding is to establish mutually beneficial procedures between the County and the Towns and Villages listed below, for the purpose of streamlining the issuance of both zoning (or land use) and building permits for small residential or commercial solar PV installations under 25 kW. The County has adopted the New York State Unified Solar Permit as the primary permit application for qualifying solar installations as per Resolution No. 70-17 as passed by the Board of Supervisors on April 11, 2017.

Streamlining the permitting process for small scale residential solar is encouraged through the New York State Energy Research and Development Authority's Clean Energy Communities Program. This unified permit application process will expedite increasingly common and standardized solar PV systems through the jurisdictional review process, decreasing the overall installation time for customers while allowing larger and nonstandard systems the necessary time for detailed plan review.

The following items detail the process in the Unified Solar Permit will be administered:

Availability: The Unified Solar Permit will be physically available at the County and participating town and village offices, and online at the Seneca County Code Enforcement Department webpage and at participating town and village websites.

Submission: The Unified Solar Permit application may be submitted either to the County or the participating town or village Code Enforcement/Zoning office. Applications submitted to the County will be delivered to the Town's Code Officer for necessary reviews and signatures, before issuance of a Unified Solar Permit. Applications submitted to the Town or Village will be reviewed by the Town or Village Code official before delivering the application to the County.

Fees: A single fee will be charged and collected at either location. Seneca County charges a flat fee of \$75.00 if the equipment is mounted to a single- or two-family home or \$300 if the equipment is being installed on a non-residential structure. If the equipment is a ground mount with connection into the structure's electrical system, the fee will be only \$25 to cover the electrical permit. Each Town or Village will add a charge for the zoning (or land use) permit application, as noted on Unified Solar Permit application addendum. The total permit cost will be added together and can be paid in cash or check in full to the office where the application is submitted. Every quarter, Seneca County and the participating Towns and village will review all collected application fees and remit/invoice funds to one another to ensure that each municipality is receiving their due fees.

Timeline: Permit application reviews at both offices will take no more than 10 business days after receipt of a complete and accurate application, including the fee. The municipality will provide feedback within 7 to 10 business days of receiving incomplete or inaccurate applications.

The Seneca County Department of Code Enforcement and the participating Villages and Towns signing below agree to accept the New York State Unified Solar Permit Application and transfer the necessary documents and funding for approval to the necessary entities for issuance of an approval or rejection in the time frame specified above. Aye-Vann, Aye-Bishop, and Aye-Hunt.

Vann moved , seconded by Hunt, to approve variance request for Thomas Reed to replace the existing mobile home with a larger mobile home. The Planning Board suggested the Town Board approved the variance request for the insufficient road frontage. Aye-Vann, Aye-Bishop, and Aye-Hunt.

Vann moved, seconded by Hunt, to have a Public Hearing on July 10,2017 to discuss solar, windmill, and cell towers guidelines to be able to make changes to the Local Law for the Land Management Ordinances. Aye-Vann, Aye-Bishop, and Aye-Hunt.

Hunt moved, seconded by Bishop, that Richard Westbrook get the SEQR application filled out and returned to Code Enforcement officer and Town Board before next board meeting. Aye-Vann, Aye-Bishop, and Aye-Hunt.

Vann moved, seconded by Bishop, to approve the Supervisor's Revenue and Expenditure Report for May 2017. Aye-Vann, Aye-Bishop, and Aye-Hunt.

Hunt moved, seconded by Bishop, to approve the Highway Superintendent's Report for the month of May 2017. Aye-Vann, Aye-Hunt, and Aye-Bishop.

Vann moved, seconded by Hunt, to approve the Town Clerk's monthly report for May 2017. A total of \$898.75 was received and \$586.11 was remitted to the Town Supervisor. Aye-Vann, Aye-Bishop, and Aye-Hunt .

Vann moved, seconded by Hunt, to approve the Code Enforcement Officer's report for the month of May 2017. Aye-Bishop, Aye-Vann, and Aye-Hunt.

Bishop moved, seconded by Vann, to approve the Dog Control Officer's report for the month of May 2017. Aye-Hunt, Aye-Bishop and Aye-Vann.

Vann moved, seconded by Bishop, to approve Highway Superintendant Jeff MacCheyne to spend \$6,200.00 to fix the 1998 Louisville 10 wheel truck. Aye-Hunt, Aye-Bishop and Aye-Vann.

Hunt moved, seconded by Vann, that Highway Fund Vouchers #74-85 in the amount of \$53,497.65 and General Fund Vouchers #84-99 in the amount of \$4,463.35 be approved for payment. Aye-Vann, Aye-Hunt, and Aye-Bishop.

Hunt moved , seconded by Vann, to enter into executive session at 8:50 to discuss a personnel matter. Aye-Vann, Aye-Hunt, and Aye-Bishop.

Hunt moved, seconded by Vann, to come out of executive session at 9:15. No action was taken. Aye-Vann, Aye-Hunt, and Aye-Bishop.

Vann moved, seconded by Bishop, to adjourn the meeting at 9:20 p.m.

Respectfully Submitted,

Colleen R. Freese, Town Clerk

TOWN OF COVERT
SENECA COUNTY
REGULAR TOWN BOARD MEETING
JULY 10, 2017

The regular monthly meeting of the Town Board of the Town of Covert was held Monday, July 10, 2017 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Gary Hunt	Present
	Councilman Jeffrey Vann	Absent
	Councilman Leon Anderson	Present
	Councilman William Bishop	Present

Others Present: Town Attorney Patrick Morrell, Town Clerk Colleen Freese, Highway Superintendent Jeffrey MacCheyne, Reporter Aneta Glover and other interested citizens.

Call to Order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Public Hearings:

1. Anderson moved, seconded by Hunt , to open the first public hearing at 7:03 for a variance request for John Yaw, Lodi Covert Townline Road, which is short of the required 50 ft setback from the road. He is replacing a 1890 Carriage House that was damaged in a storm. The Planning Board recommended the building be turned 90 degrees and move it closer to the Yard and that setback will be over forty foot. The Planning Board recommended approving the variance request with the changes. The Town Board agreed with the new plan to turn it 90 degrees and approve the variance request. Hunt moved, seconded by Anderson, to close the Public Hearing at 7:05. Aye-Bishop, Aye-Hunt, and Aye-Anderson.

2. Anderson moved, seconded by Bishop, to open the second public hearing at 7:06 for variance request for Matt & Tera Stagg, where the property does not meet the flag lot requirement of 50 foot width as required in The Land Management Ordinance. The Planning Board recommended approving the variance request and did not see how the six inches would have any effect on the Town, therefore, they recommended the Town Board grant the permit. The Town Board agreed it was undeveloped land and six inches short; they could see no reason not to approve the variance request. Hunt moved, seconded by Anderson, to close the Public Hearing at 7:15. Aye-Bishop, Aye-Hunt, and Aye-Anderson.

3. Anderson moved, seconded by Bishop, to open the Public Hearing at 7:16 to hear any comments on **Section Three A : Regulations For Multiple-Family Dwelling** that the Board presented to be added to **Land Management Ordinances**. The LMO explains the different dwellings and that special permits are needed; there will be a \$250.00 fee for special building permits.

Bishop moved, seconded by Anderson, to close the public hearing at 7:25 and return to the regular Town Board Meeting . Aye-Bishop, Aye-Hunt, and Aye-Anderson.

Presenter:

Lawrence Reverby, attorney for Richard Westbrook and Janet Diehl. Mr. Reverby shared that the Board's only concern is to approve or deny the variances request. There are no issues with

the neighbor and Mr. Westbrook has removed the deck. Town Attorney Morrell asked what he is asking the Town Board to approve. Mr. Westbrook replied that the deck has been removed from the water, it is no longer an issue now, so, he asked for the shed and the decking in front of the shed to be approved.

Ms. Cumming asked the Town Board to please adjourn on discussion of the variances request and give Ms. Cumming and Mr. Moro the opportunity to have their legal representative to present the matter to the Town Board.

There was much discussion on variances requested and Code Enforcement Officer shared points to consider in making a decision on the variance request: 1. First Deck - 16' couldn't be approved. 2. Shed is still existing. 3. Shed roof where it extends over the roof could have been approved with a permit.

The Planning Board recommended the Town Board approve Mr. Westbrook's building permit.

A concerned citizen shared that if you approve these variances after the fact, you are setting a precedent that we can all do this. If you have an ordinance, you should be following it and enforcing it.

Councilman Anderson shared that his feeling is that to go around and do 100% enforcement on every variance, you are never going to have a variance. You have to have discernment and weigh all the options. You have to have flexibility in Laws and weigh the facts.

Councilman Anderson suggested the Town Board consider having tablets to receive board meeting items and e-mails instead of using private computers. It could also display the agenda on the screen so the public could see it. The cost would be around \$1,200.00.

Supervisor Reynolds shared that he is still working on a NYSERDA grant for the town. The Town has to show it's saving money; there are four criteria to meet in order to qualify for the NYSERDA Grant. The town has time to meet these requirements. One idea is to put in a car charging station at the Town Hall. Another is approving Solar permits and proving the town has saved money on energy. The town is saving seven percent with the insulating that's been installed in the town hall and that goes toward meeting the grant requirements. The charging station will cost around \$1,000.00 but the town would get \$800.00 back.

There was discussion on a 1 year moratorium for solar Energy, wind energy and cellular towers. It was tabled until next month when a public hearing will be held.

Town Attorney Morrell asked that the board would table Section Three A : Regulations for Multiple-Family Dwellings. It has some wording that he would like to change before the board passes it. He will have it ready for the next board meeting.

Anderson moved, seconded by Hunt, to approve John Yaw's variance request to replace his carriage house that was damaged in a storm. The Planning Board recommended a ninety degree turn to allow for a better set back and recommended approval. Aye-Bishop, Aye-Anderson and Aye-Hunt.

Anderson moved, seconded by Hunt to approve Matt & Tera Staggs variance request to build a house on a flag lot that was a little short of the required 50 ft. The Town Planning Board recommended approval. Aye-Bishop, Aye-Anderson and Aye-Hunt.

Hunt moved, seconded by Bishop, to hold a public hearing August 14,2017 for a local Law imposing a temporary 1 year Moratorium on Approvals for Solar Energy Facilities, Wind Energy Facilities and Cellular Communications Towers. Aye-Bishop, Aye-Anderson and Aye-Hunt.

Bishop moved, seconded by Anderson, to approve the Supervisor's Revenue and Expenditure Report for June 2017. Aye-Bishop, Aye-Anderson and Aye-Hunt.

Bishop moved, seconded by Anderson, to approve the Highway Superintendent's Report for the month of June 2017. Aye -Anderson, Aye-Hunt, and Aye-Bishop.

Hunt moved, seconded by Bishop, to approve the Town Clerk's monthly report for June 2017. A total of \$869.75 was received and \$642.58 was remitted to the Town Supervisor. Aye-Anderson, Aye-Bishop, and Aye-Hunt .

Hunt moved, seconded by Bishop, to approve the Code Enforcement Officer's report for the month of June 2017. Aye-Bishop, Aye-Anderson and Aye-Hunt.

Anderson moved, seconded by Hunt, to approve the Dog Control Officer's report for the month of June 2017. Aye-Hunt, Aye-Bishop, and Aye-Anderson.

Hunt moved, seconded by Anderson, to table the Land Management Ordinance, Section Three for Multiple-Family Dwellings. The Town Attorney wants to make some changes before it is approved. Aye-Hunt, Aye-Bishop, and Aye-Anderson.

Hunt moved, seconded by Anderson, to approve the 2017 Historical Society agreement. Aye-Hunt, Aye-Bishop, and Aye-Anderson.

Bishop moved, seconded by Anderson, to approve the 2017 Interlaken Public Library Agreement. Aye-Bishop, Aye-Hunt and Aye-Anderson.

Town Attorney Morrell asked are you going to act on Westbrook & Deihl variance requests or are you going to postpone as requested by Ms. Cummings & Mr. Moro and their attorney.

It was determined that Westbrook & Deihl's seekers application is a type II Action. The following actions are not subject to review. Construction, expansion or placement of minor accessory/appurtenant residential structures, Including garages, carports, patios, decks, swimming pools, tennis courts, satellite dishes, fences, barns, storage sheds or other building not changing land use or density.

Anderson moved, seconded by Hunt, to accept the seek and designate type II action (6765810) and approve the Westbrook and Dehil variances request for small deck and the shed. Hunt stated we have approved other variances request. Aye-Hunt, Aye-Bishop and Aye-Anderson.

Anderson moved, seconded by Bishop, that Highway Fund Vouchers #86-93 in the amount of \$7,169.22 and General Fund Vouchers #101-113 in the amount of \$4,224.58 be approved for payment. Aye-Hunt, Aye-Bishop and Aye-Anderson.

Hunt moved, seconded by Anderson, to go into executive session at 9:10 to discuss a personnel matter. Aye-Hunt, Aye-Bishop and Aye-Anderson.

Hunt moved, seconded by Anderson, to come out of executive session and return to the regular meeting at 9:30. Aye-Hunt, Aye-Bishop and Aye-Anderson.

Hunt moved, seconded by Anderson, to pay Ed Turk for his accumulated sick time not to exceed 120 days as required in the Town of Covert's Personnel Policy and Procedures. Mr. Turk will need to put in writing that he is retiring December 31,2017. Aye-Hunt, Aye-Bishop and Aye-Anderson.

Hunt moved to adjourn the meeting at 9:40 p.m.

Respectfully Submitted,

Colleen R. Freese, Town Clerk

TOWN OF COVERT
SENECA COUNTY
REGULAR TOWN BOARD MEETING
AUGUST 14, 2017

The regular monthly meeting of the Town Board of the Town of Covert was held Monday, August 14, 2017 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Gary Hunt	Present
	Councilman Jeffrey Vann	Present
	Councilman Leon Anderson	Present
	Councilman William Bishop	Present

Others Present: Town Attorney Patrick Morrell, Town Clerk Colleen Freese, Highway Superintendent Jeffrey MacCheyne, Reporter John Sheppard, County Manager and other interested citizens.

Call to Order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Public Hearings: Anderson moved, seconded by Bishop, to open the public hearing at 7:05. to discuss the Moratorium on approvals for Solar Energy Facilities, Wind Energy Facilities and Cellular Communication Towers. People were concerned about having it for a year and felt that six months was long enough to do research and make changes than add it to the LMO. There were question about section 9 that it should be amended to 5kwl -20kwl and remove that energy could only be used on the lot on which it is located. Supervisor Reynolds shared that he wanted the Town Board and the Planning Board to get together and see what they want. Mr. Ford stated in the Boards defense this has been disused the last three month at the Board meeting.

Vann moved, seconded by Anderson, to close the Public Hearing and return to the regular meeting. Aye- Bishop Aye-Hunt, Aye-Vann and Aye-Anderson.

Presenter: John Sheppard- Seneca County Manager, discuss share services between the Towns and the County . The purpose of share services is to try to save money and reduce the taxes. There was discussion the cost to towns , What the County will provide should offset the cost so taxes shouldn't be raised in the Town's.

Mr. Sheppard shared , Seneca County intends to comply with chapter 59 of the Laws of 2017, Part BB.A Shared Services. The Towns of Seneca county will be compensated by the County to remove snow and ice from county roads. The County also wants shared services for mowing road sides.

The Village Mayor Richard Richardson, said the Town Highway is busy plowing for the County roads the Village would plow their roads.

Highway Superintendent MacCheyne stated, the town doesn't have the equipment or the man power to do the snow removal, we do have the equipment to do the mowing .

Don Kenyon share that he was in favor of shared services and asked that the Town Board would look at this as a opportunity. There would be some income from the county to help offset the cost to the town.

Councilman Bishop state that the Town Board need to look at this carefully so they don't shift the cost from the county out to the town.

A special meeting is set for August 20, 2017 for looking over cost and equipments and what will it cost the town ? The deadline for this year is September 12,2017 to have your town involved in the program.

Supervisor Reynolds share more information on the NYSERDA grant about the car charger and how is the Town of Covert going to be able to get money for the electric that goes out. There was talk about looking in to other ways to qualified for the NYSERDA grant. One suggestion was to put LDE lights in the court room as well as extending the parking lot and putting in LED lights in the parking lot so could see better at night.

Town Attorney Morrell Shared about changes to section 9 on the Temporary Moratorium for solar Facilities and Cellular Communications Towers,

Local Law No. 1 of 2017 Town of Covert, County of Seneca

A Local Law Imposing a Temporary 1 Year Moratorium on Approvals For Solar Energy Facilities, Wind Energy Facilities and Cellular Communications Towers

Be it enacted by the Town Board of the Town of Covert as follows:

Section 1. Title

This Local Law shall be referred to as the "Local Law Imposing a Temporary 1 Year Moratorium on Approvals for Solar Energy Facilities, Wind Energy Facilities and Cellular Communications Towers."

Section 2. Purpose and Intent

Pursuant to the statutory powers vested in the Town of Covert (hereinafter the "Town") to regulate and control land use, and to protect the health, safety and welfare of its residents, the Town Board of the Town of Covert hereby declares a temporary one (1) year moratorium on the establishment or development of any new Solar Energy Facilities, Wind Energy Facilities and Cellular Communications Towers or the enlargement of any existing Solar Energy Facilities, Wind Energy Facilities and Cellular Communications Towers in the Town, or the issuance of any approvals or building permits therefore.

The Town anticipates that there may be an increase in the demand for these types of energy producing or communications facilities in the Town and that it may receive a number of new applications for, and inquiries about, the establishment or enlargement of energy producing or communications activities within the Town.

The question of integrating energy production and communication facilities within the Town's existing pattern of predominately residential and agricultural land use emphasizes the need for suitable siting, land use standards with reference to energy production and communication facilities, consistent with applicable provisions of law.

The Town Board of the Town desires to address, in a careful manner, this integration question on a comprehensive Town-wide basis, rather than on an ad hoc basis, and to adopt Local Law provisions to properly regulate the same.

The Town Board of the Town is now in the process of considering various options relating to this issue. The Town Board of the Town finds and determines that it needs the period time covered by the moratorium imposed herein in order to carefully study the integration issue, draft proposed amendments to the Town Code, make appropriate changes to the draft of the proposed Local Law, schedule and hold the required public hearing on the Local Law, perform an appropriate environmental review of the Local Law, comply with applicable provisions of law, adopt the Local Law, and file a copy of the Local Law (ad adopted) with the Secretary of State of the State of New York.

Section 3. Scope of Controls.

A. During the effective period of this Local Law:

1. The Town Board of the Town shall not grant any approvals that would result in the establishment or development of any new solar or wind energy production or cellular communication facilities or the enlargement of any existing solar or wind energy production or cellular communication facilities within the Town.

2. The Building Code Inspector of the Town shall not issue any building permit or other permit, which would result in the establishment or development of any new solar or wind energy production or cellular communication facilities or the enlargement of any existing solar or wind energy production or cellular communication facilities with the Town.

B. The Town Board of the Town reserves the right to direct the Town Building and Code Inspector to revoke or rescind any Building Permits or Certificates of Occupancy issued in violation of this Local Law.

Section 4. No Consideration of New Applications.

No applications for excavation, construction, development, establishment or enlargement of any solar or wind energy production or cellular communication facilities affected by this Local Law or for approvals for a subdivision, a variance, or other permits relating to solar or wind energy production or cellular communication facilities shall be considered by any board, officer or agency of the Town while the moratorium imposed by this Local Law is in effect.

Section 5. Term.

The moratorium imposed by this Local Law shall be in effect for a period of one (1) year from the effective date of this Local Law. In the event that the Local Law entitled, "A Local Law Amending the Town Code of the Town of Covert, New York (Solar and Wind Energy and Cellular Communications) or a similar local law relating to solar or wind energy or cellular communications facilities is adopted prior to the date that the moratorium imposed by this Local Law expires, then in that event the moratorium imposed by this Local Law shall expire immediately on the date that Town Local Law relating to solar or wind energy production or cellular communication facilities takes effect in accordance with section 27 of the Municipal Home Rule Law.

Section 6. Penalties.

Any person, firm or corporation that shall establish or develop any new solar or wind energy production or cellular communication facilities or enlarge any existing solar or wind energy production or cellular communication facilities in violation of the provisions of this Local Law shall be subject to:

A. Such penalties as may otherwise be provided by applicable local laws, ordinances, rules, regulations of the Town for violations; and

B. Injunctive relief in favor of the Town to cease any and all such actions which conflict with this Local Law and, if necessary, to restore any site work or construction which may have taken place in violation of this Local Law.

Section 7. Validity.

The invalidity of any provision of this Local Law shall not affect the validity of any other provision of this Local Law which can be given in effect without such invalid provision.

Section 8. Hardship.

A. Should any owner of property affected by this Local Law suffer an unnecessary hardship in the way of carrying out the strict letter of this Local Law, then the owner of said property may apply to the Town Board of the Town in writing for a variation from strict compliance with this Local Law upon submission of proof of such unnecessary hardship. For the purposes of this Local Law, unnecessary hardship shall not be the mere delay in being permitted to make an application or waiting for a decision on the application for a variance, or other permit during the period of the moratorium imposed by this Local Law.

B. Procedure. Upon submission of a written application to the Town Clerk by the owner seeking a variation of this Local Law, the Town Board shall, within thirty (30) days of receipt of said application, schedule a Public Hearing on said application upon five (5) days' written notice in the Official Newspaper of the Town. At said Public Hearing the property owner and any other parties wishing to present evidence with regard to the application shall have an opportunity to be heard, and the Town Board shall, within fifteen (15) days of the close of said Public Hearing, render its decision either granting or denying the application for a variation from the strict requirements of this Local Law. If the Town Board determines that a property owner will suffer unnecessary hardship if this Local Law is strictly applied to a particular property, then the Town Board shall vary the application of this Local Law to the minimum extent necessary to provide the property owner relief from strict compliance with this Local Law.

Section 9.

The provisions of this Local Law shall not be applicable to any solar or wind energy project that is designed to have a rated DC capacity of 25 kilowatts or less.

Section 10. Effective Date.

This Local Law shall take effect immediately when it is filed in the Office of the Secretary of State in accordance with section 27 of the Municipal Home Rule Law.

Approval of Minutes: Anderson moved, seconded by Bishop that the August14,2017 minutes be approved. Motion Carried Unanimously.

Leon moved, seconded by Hunt, to approve the Temporary 1 year Moratorium for Solar Energy Facilities, Wind Energy Facilities and Cellular Communications Towers. Anderson moved, Seconded by Vann, to pass the Moratorium with changes made to section 9 with DC capacity of 25 Kilowatts or less. Vote: Aye Vann, Aye Hunt, Aye Anderson and Aye-Bishop.

Anderson moved, seconded by Hunt, to approve the Supervisor's Revenue and Expenditure Report for July 2017. Aye-Bishop, Aye-Anderson Aye-Vann and Aye-Hunt.

Hunt moved, seconded by Bishop , to approve the Highway Superintendent's Report for the month of July 2017. Aye -Anderson, Aye-Hunt, Aye-Vann and Aye-Bishop.

Anderson moved, seconded by Hunt, to approve the Town Clerk's monthly report for July 2017. A total of \$ 767.00 was received and \$ 597.92 was remitted to the Town Supervisor. Aye-Anderson, Aye-Bishop, Aye-Vann and Aye-Hunt .

Vann moved, seconded by Bishop, to approve the Code Enforcement Officer's report for the month of July 2017. Aye-Bishop, Aye-Anderson, Aye- Vann and Aye-Hunt.

Anderson moved, seconded by Vann, to approve the Dog Control Officer's report for the month of July 2017. Aye-Hunt, Aye-Bishop, Aye-Vann Aye-Anderson.

Hunt moved, seconded by Vann, that Highway Fund Vouchers #94-111 in the amount of \$87,650.31 and General Fund Vouchers #116-132 in the amount of \$11,258.77 be approved for payment. Aye-Hunt, Aye-Bishop and Aye-Anderson and Vann.

Supervisor Reynolds moved, seconded by Vann, to hold a special meeting August 20,2017, to discuss shared services with Seneca County. Aye-Hunt, Aye-Bishop, aye-Vann and Aye-Anderson.

Anderson moved, seconded by Bishop , to go in to excusive session to discuss a personnel matter at 9:25 the Village of Interlaken Mayor Richardson and Town Clerk were asked to join the excusive session. Aye-Hunt, Aye-Bishop, aye-Vann and Aye-Anderson.

Hunt moved, seconded by Anderson to come out of excusive session no action was taken. Aye-Hunt, Aye-Bishop, aye-Vann and Aye-Anderson.

Hunt moved, Seconded by
Hunt moved to adjourn the meeting at 9:45p.m.

Respectfully Submitted,

Colleen R. Freese, Town Clerk

TOWN OF COVERT
SENECA COUNTY
REGULAR TOWN BOARD MEETING
SEPTEMBER 11, 2017

The regular monthly meeting of the Town Board of the Town of Covert was held Monday, September 11, 2017 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Gary Hunt	Present
	Councilman Jeffrey Vann	Present
	Councilwoman Deborah Nottke	Present
	Councilman William Bishop	Present

Others Present: Town Attorney Patrick Morrell, Town Clerk Colleen Freese, Highway Superintendent Jeffrey MacCheyne, Reporter Aneta Glover and other interested citizens.

Call to Order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Supervisor Reynolds introduced Deborah Nottke, stating she has been appointed to fill the vacancies on the Town Board until December 31, 2017.

Approval of Minutes: Vann moved, seconded by Bishop, to approve minutes from August 14, 2017, August 20, 2017 and August 28, 2017. Motion carried Unanimously.

Presenter: Jeff Williams shared about Seneca County Transportation. It is a service that provides rides for residents of Seneca County to medical and dental appointments and other health related destinations. It is run by grants and donations. The drivers are all volunteers who receive fifty cents a mile. If you need a ride or want to volunteer to give a ride, please call 1-315-333-2179.

John (Jack) Moore, Letter to the Town Board

First off, I'd like to thank you for the unanimous support you showed for the hamlet of Covert in 2015 when I brought a petition, signed by many of the residents of the hamlet, requesting that the state lower the speed limit on Highway 96 through Covert. The state did their review in the early Spring of 2016 and ultimately decided not to lower the speed limit. I feel that if they had done their survey in mid-late summer, when traffic increases substantially with both visitors to the area and farm traffic, they may have approved the lowering of the speed limit, so we'll probably try again next year.

In the meantime, I speak for myself and many of my neighbors regarding our dissatisfaction with the busy gravel pit on Highway 96 just north of East Covert Road. We hope you will consider making changes to the pit which will be outlined below.

First off, it is important to state that the land that the gravel pit is located on in the hamlet was donated to the Town of Covert by the Chauncey Gregg family many years ago. Their donation was done with the wish that the Town of Covert move the old grange hall to the center of the land and then create a public park for all to enjoy. Perhaps that wish was not possible due to budget constraints, but it strikes many of us in our hamlet that using donated land for a gravel pit is a travesty considering the Gregg's family intent.

Second, the hamlet of Covert houses the only National Historic Register district in the Town of Covert and includes many old structures along East and West Covert Road, Highway 96, Lower Covert Road, and Schier Road. The National Register of Historic Places added Covert in 1980; the designation included 19 buildings, 4 acres, and 1 structure. Needless to say, the gravel pit sits smack in the middle of this district.

Third, our area is increasingly on the tourist map, and the Town of Covert now boasts 4 B&B's, numerous wineries and cider houses, etc. It makes sense that the leaders of our town would want to do their best to

make our town attractive to these visitors by moving an eyesore like the gravel pit to somewhere off the main highways that carry visitors to our local offerings, including the very successful Americana Winery, Brewery, and restaurant.

Fourth, there are many beautiful and historic homes in the hamlet of Covert, including the Cole-McDaniel House (commonly called "The Pillars"), the Pratt-Gregg-Salm House, and the Black Walnut B&B, among others. We'd like the Town of Covert to do their part to keep our hamlet pretty, which is difficult with the gravel pit in the middle of the hamlet.

In terms of what the Town of Covert can do to ease the eyesore known as the gravel pit, here are 2 recommendations that my neighbors and myself have come up with:

(1) Close the gravel pit and relocate it to the area in Interlaken that already has public land and maintenance buildings at the corner of Lakeview Street and Clinton Street. This area only has one house with a view of the public works, whereas the hamlet of Covert gravel pit is looked upon by the beautiful Covert Baptist Church and at least 8 houses. The public land in Interlaken is substantial in size and appears that it could easily absorb the gravel from the hamlet of Covert pit.

(2) Build a fence around 2/3 of the gravel pit to block off the view of the pit for residents (and visitors alike) along Highway 96 and East Covert Road. For budget constraints, an 8' vinyl fence could be built that would certainly ease the unpleasant (and noisy) view of the gravel pit. A fence wouldn't be necessary along the northern part of the pit, as there are large trees there.

My neighbors and myself understand the need for a town to have a gravel pit, but we only ask for your strong consideration of moving the pit or at least "hiding" it from view as much as possible with a fence. With our property taxes going up substantially last year, we hope that the Town can find funds to make this possible.

Thank you for your time and consideration. I'd like to speak about this request at the Town of Covert meeting on September 11th if possible.

Best Regards, John (Jack) Moore

The Town Board discussed some ideas about the gravel pit and are going to look into seeing what might be able to be done, if stone can be moved somewhere else or maybe build a fence.

Councilman Hunt reported on the Town of Covert Bicentennial Transportation Day. The unveiling of the mural to show the different things the town has had over the last 200 years will be place on the wall in the Town Hall for all to view. There were around 200 people that came through for Transportation day. On October 14, 2017, there will be a barn dance at the Brook Farm.

Supervisor Reynolds shared about shared services and that the Highway Superintendent does not feel it will benefit the town at this point. The Town does not have the manpower or the equipment to plow the roads. The Highway employees are concerned about broken down equipment and being able to get rest during a big storm. It was agreed that the Supervisor Reynolds and Highway Superintendent MacCheyne will take a look at shared services again for plowing the roads. The cost of a new truck to do the plowing would be around \$235,000.00.

Supervisor Reynolds set dates for budget workshops for October 2, 2017 and October 16, 2017 at 6:00.

Hunt moved, seconded by Nottke, to approve the Supervisor's Revenue and Expenditure Report for the month of August 2017. Aye-Bishop, Aye-Nottke, Aye-Vann and Aye-Hunt.

Bishop moved, seconded by Hunt, to approve the Highway Superintendent's Report for the month of August 2017. Aye -Nottke, Aye-Hunt, Aye-Vann and Aye-Bishop.

Nottke moved, seconded by Vann, to approve the Town Clerk's monthly report for August 2017. A total of \$3,100.75 was received and \$757.32 was remitted to the Town Supervisor. Aye-Nottke, Aye-Bishop, Aye-Vann and Aye-Hunt .

Vann moved, seconded by Hunt, to approve the Code Enforcement Officer's report for the month of August 2017. Aye-Bishop, Aye-Nottke, Aye-Vann and Aye-Hunt.

Bishop moved, seconded by Nottke , to approve the Dog Control Officer's report for the month of August 2017. Aye-Hunt, Aye-Bishop, Aye-Vann and Aye-Nottke.

Hunt moved, seconded by Nottke, that Highway Fund Vouchers #133-149 in the amount of \$24,998.11 and General Fund Vouchers #133-144 in the amount of \$33,511.35 be approved for payment. Aye-Hunt, Aye-Bishop, Aye-Nottke and Aye-Vann.

Nottke moved, seconded by Hunt to adjourn the meeting at 8:35 p.m.

Respectfully Submitted,

Colleen R. Freese, Town Clerk

TOWN OF COVERT
SENECA COUNTY
REGULAR TOWN BOARD MEETING
OCTOBER 09, 2017

The regular monthly meeting of the Town Board of the Town of Covert was held Monday, October 09, 2017 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Absent
	Councilman Gary Hunt	Present
	Councilman Jeffrey Vann	Present
	Councilwoman Deborah Nottke	Present
	Councilman William Bishop	Present

Others Present: Town Attorney Patrick Morrell, Town Clerk Colleen Freese, Highway Superintendent Jeffrey MacCheyne, Reporter Aneta Glover, and other interested citizens.

Call to Order: Deputy Supervisor Gary Hunt called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Presenter: Deputy Supervisor Gary Hunt introduced Mike Stiles as a local artist. The Historian Society asked Mr. Stiles to paint a bicentennial mural for the Town of Coverts 200 year celebration. Mr. Stiles shared that he wanted to include some of the agriculture, lakes, transportation, homesteads and cabin from the 1800's. He also include the Silver war and have a tribute to all veterans. It shows from the Civil War time to current times with wineries and modern tractors. The first Church in the Town of Covert, the canning factory and railroad station are also included. He did a nice job on the painting. It hangs in the Town Hall for all to see.

Approval of Minutes: Bishop moved, seconded by Vann, that the regular meeting minutes from September 11, 2017 be approved. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Hunt.

Councilman Vann asked Town Attorney Morrell about the Land Management Ordinance and how section 3A was coming along. Town Attorney Morrell said he has been working on the Land Management Ordinance and hope to have it ready for the November meeting.

Councilwoman Nottke reported that she has set up a meeting with Brian Snyder from Trumansburg fire and Ambulance this week and she will have figures for the budget meeting on October 16, 2017 at six o'clock.

There was discussion on Town Council's email and George Hunt, worked with the Board Members and he went over how they were to login so they could get their emails on the Townofcovert.org address they have..

Town Attorney Morrell share about the shared service agreements and that they need to be separate contract and need to have changes made before they are approve. Councilman Vann asked Town Attorney Morrell to please write up a contract for the Town of Covert. This was tabled till the next meeting

There was a little discussion on the Spectrum Services agreement and what is the cost. this was tabled till Novembers meeting.

Anita Glover reported, Shared that people have share with her on how nice and well kept the gravel beds are. Barry Ford share that he did not feel, with money being tight, that the town should spend money on a fence for the gravel pit.

Bishop moved, seconded by Nottke, to support the 2018 JACP Grant Town of Covert Justice Eileen Schmidt and to authorize the Town Supervisor to sign any documents for the grant. Aye-Vann, Aye-Nottke and Aye-Bishop

Vann moved, seconded by Bishop, to approve the Supervisor's Revenue and Expenditure Report for September 2017. Aye-Vann, Aye-Bishop and Aye-Nottke .

Nottke moved, seconded by Bishop , to approve the Highway Superintendent's report for the month of September 2017. Aye-Vann, Aye-Nottke and Aye-Bishop.

Nottke moved, seconded by Bishop , to approve the Town Clerk's monthly report for September 2017. A total of \$3,317.00 was received and \$781.74 was remitted to the Town Supervisor. Aye-Vann, Aye-Bishop, and Aye-Nottke.

Nottke moved , seconded by Bishop to approve the Town Clerk to buy a gun safe spending up to \$1,450.00. The funds will come from \$1,000.00 from A1410.2 equipment, and \$400.00 from line Item A1410.4 Town Clerk Contractual. Aye-Bishop, Aye-Vann and Aye-Nottke.

Vann moved, seconded by Bishop, to approve the Code Enforcement Officer's report for the month of September 2017. Aye-Bishop, Aye-Vann, Aye-Nottke.

Bishop moved, seconded by Vann , to approve the Dog Control Officer's report for the month of February 2017. Aye-Nottke, Aye-Bishop and Aye-Vann.

Vann moved, seconded by Hunt, that the Highway Fund Vouchers #150-166 in the amount of \$25,390.45 and General Fund Vouchers #167 in the amount \$2,060.26 be approved for payment. Aye-Bishop, Aye-Hunt, Aye-Vann and Aye-Nottke.

Hunt moved, seconded by Bishop , to adjourn the meeting at 8:00 p.m.

Respectfully Submitted,

Colleen R. Freese, Town Clerk

**TOWN OF COVERT
TOWN BOARD MEETING
NOVEMBER 08, 2017**

The public hearing for the 2018 Preliminary Budget meeting of the Town Board of the Town of Covert was held Wednesday, November 08, 2017 at 6:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Gary Hunt	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Present
	Councilman Leon Anderson	Present

Others Present: Town Clerk Colleen Freese, Highway Superintendent Jeffrey MacCheyne, and Kristine Cook.

Call to order: Supervisor Reynolds called the meeting to order at 6:00 p.m. All rose for the pledge of allegiance.

Hunt move, seconded by Vann, to open the public hearing at 6:05 to hear any comments on the 2018 Preliminary Budget.

There were a few question about the 2018 budget. Supervisor Reynolds was asked to check on the Assessment figures and how much did the insurance for the Town go up. Supervisor Reynolds said the insurance is based on a 10% increase. It may not be that much but it was what the insurance carrier suggested the town to go with. There was discussion on the CD and getting a better interest rate at a different bank. Supervisor Reynolds share interest rate or low but he could check again.

Vann moved, seconded by Nottke, THAT the 2018 Preliminary Budget be adopted as the final budget for 2018 and, WHEREAS, this Town Board met November 8, 2017 at the time and place specified in the notice of the Public Hearing on the Preliminary Budget and heard all persons desiring to be heard thereon; NOW THEREFORE BE IT RESOLVED THAT The Town Board of the Town of Covert hereby adopts such Preliminary Budget, as originally compiled with modifications and amendments, as the Annual Budget of the Town of Covert, as for the fiscal year beginning January 1, 2018 and that such budget, as adopted, be entered in detail into the minutes of the proceeding of the Town Board, and Be it FURTHER RESOLVED THAT the Town Clerk of the Town of Covert shall prepare and certify in duplicate copies of said Annual Budget, as adopted pursuant to Section 202, Subd.2 of the Town Law, and deliver one copy thereof to Supervisor of this Town to be presented by him to the Board of Supervisors of this County. Aye-Hunt, Aye-Bishop, Aye-Nottke and Vann-Aye.

Councilman Hunt moved , seconded by Councilman Bishop to close the meeting at 6.40. Aye-Hunt, Aye-Bishop, Aye-Nottke and Vann-Aye.

TOWN OF COVERT
SENECA COUNTY
REGULAR TOWN BOARD MEETING
NOVEMBER 13, 2017

The regular monthly meeting of the Town Board of the Town of Covert was held Monday, November 13, 2017 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Gary Hunt	Present
	Councilman Jeffrey Vann	Present
	Councilwoman Deborah Nottke	Present
	Councilman William Bishop	Present

Others Present: Town Attorney Patrick Morrell, Town Clerk Colleen Freese, Highway Superintendent Jeffrey MacCheyne, Reporter Aneta Glover, Councilman -elect Brayton Foster and other interested citizens.

Call to Order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Approval of Minutes: Hunt moved, seconded by Nottke, that the regular meeting minutes from October 9, 2017, and Budget Workshop & Public Hearing minutes from October 16, 2017 and November 8, 2017 be approved. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Hunt.

Highway Superintendent MacCheyne gave his monthly report on roadwork. He shared about the cost of a new 10-wheeler truck and said that payment can be made for two to four years on new trucks. The plan is for the town pickup truck to go to auction every two years; that way a new truck can be bought for about \$2,000.00 more with the auctions price of the old truck.

Town Clerk Freese shared that the American Legion filed their quarterly Bell Jar Report and that the Beverly Animal Shelter Contract was due and asked if we should have a one-year or open end contract. Town Attorney Morrell suggested that the Town do it yearly and renew it at the Organizational Meeting each year.

Town Clerk also shared that the Interlaken Reformed Church has been running a Kitchen cupboard in this community for 35 years, thanks to Phyllis & Bob Betzler. They have stepped down after all these years . They are asking for help to keep this program up and running. Sixty to seventy families are served weekly; most of them work, but depend on this because they just don't make enough. If you can help, please call (607)532-4321.

Councilman Hunt shared that Diane Bassett Nelson was the one who headed up the Bicentennial events. She is very efficient and she did a lot of 'behind the scenes' work. A big Thank You to Diane for all she did for this event.

Supervisor Reynolds shared that the town needs to take out a deficiency note for \$40,00.00. It is a budget deficit note that will be paid in February.

Town Attorney Morrell shared on the resolution for the deficiency note pursuant to Local Law § 40.10 and recommended the board adopt the resolution to cover the \$40,00.00 deficit.

**5-17 -RESOLUTION TO AUTHORIZE A DEFICIENCY NOTE PURSUANT TO LOCAL FINANCE
LAW § 40.10**

WHEREAS the Town Board of the Town of Covert has determined that there will be a deficiency in the Town's general fund by the end of the fiscal year 2017; and

WHEREAS the 2017 revenues will not be sufficient to make the final payment to GAR Associates, Inc. required under the contract for assessment services entered by the Town Board of the Town of Covert in 2015; and

WHEREAS the Town Board has determined that there is no other source of financing available except for a budget deficit note and the Town Board has received a proposal from Community Bank, N.A for a budget deficit note in the amount of \$40,000.00; and

WHEREAS under the terms of the proposed budget deficit note, the maturity date is February 9, 2018 and all principal and interest will be repaid on or before that date; and

WHEREAS the Town of Covert has total indebtedness during the current fiscal year that will not exceed \$5,000,000.00 and the amount of the budget deficiency note is less than 5% of the 2017 budget of the Town of Covert; and

WHEREAS Local Finance Law §§ 29.20 and 40.10 allow for this type of municipal finance and the Town Board of the Town of Covert intends for this resolution to satisfy the requirements of these sections of the Local Finance Law.

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Covert hereby adopts this Deficiency Note Resolution pursuant to Local Finance Law § 40.10 and

BE IT FURTHER RESOLVED that the Town Board of the Town of Covert hereby authorizes the Town Supervisor to execute any and all documents necessary to arrange for this financing on behalf of the Town of Covert.

Nottke moved, seconded by Vann, to authorize Supervisor Reynolds to sign the paperwork from the Community Bank for a budget deficit note in the amount of \$40,000.00 to be paid off by February 9, 2018. Aye-Vann, Aye-Bishop, Aye-Hunt and Aye-Nottke.

Hunt moved, seconded by Nottke , to approve the Supervisor's Revenue and Expenditure Report for October 2017. Aye-Vann, Aye-Bishop, Aye Hunt and Aye-Nottke.

Nottke moved, seconded by Bishop, to approve the Highway Superintendent's report for the month of October 2017. Aye-Vann, Aye-Hunt, Aye-Nottke and Aye-Bishop.

Vann moved, seconded by Bishop , to approve the Town Clerk's monthly report for October 2017. A total of \$1,030.00 was received and \$528.82 was remitted to the Town Supervisor. Aye-Vann, Aye-Bishop, Aye-Hunt and Aye-Nottke.

Hunt moved, seconded by Bishop, to approve the Dog Control Officer's report for the month of October 2017. Aye-Nottke, Aye-Hunt, Aye-Bishop and Aye-Vann.

Hunt moved, seconded by Vann, to approve the Beverly Animal Shelter agreement from November 13, 2017 till January 10, 2018 and the agreement will be reviewed at the Organization Meeting each year starting January 10, 2019. Aye-Nottke, Aye-Hunt, Aye-Bishop and Aye-Vann.

Hunt moved, seconded by Nottke, to approve having a joint public hearing for Ovid, Trumansburg and Covert for the fire contracts for 2018. The hearing will be December 11, 2017 at 7 o'clock.

Aye-Vann, Aye-Hunt, Aye-Nottke and Aye-Bishop.

Hunt moved, seconded by Bishop, to confirm the request from the Interlaken Public Library Director Chelsea Stirlen, that Marty Schlabach has the approval from the Town of Covert Town Board to serve as a trustee for the Interlaken Public Library. Aye-Vann, Aye-Hunt, Aye-Nottke and Aye-Bishop.

Vann moved, seconded by Bishop, to approve the Spectrum Services Agreement for the Highway Department and the Town of Covert Town Hall. The Town will save some money and will now receive 5% franchise fees instead of 3%. Aye-Vann, Aye-Hunt, Aye-Nottke and Aye-Bishop.

Nottke moved, seconded by Vann, to have FDR Ungleich Hardwood Floors to refinish the Town Hall wood floor in the courtroom for \$1,150.00. They will be paid half (\$575.00) as required now and \$575.00 when floor is finished. Aye-Vann, Aye-Hunt, Aye-Nottke and Aye-Bishop.

Vann moved, seconded by Hunt, that the Highway Fund Vouchers #167-179 in the amount of \$25,145.92 and General Fund Vouchers #162-178 in the amount \$7,119.92 be approved for payment. Aye-Bishop, Aye-Hunt, Aye-Vann and Aye-Nottke.

Hunt moved, seconded by Nottke, to adjourn the meeting at 8:30 p.m.

Respectfully Submitted,

Colleen R. Freese, Town Clerk

TOWN OF COVERT
SENECA COUNTY
REGULAR TOWN BOARD MEETING
DECEMBER 11, 2017

The regular monthly meeting of the Town Board of the Town of Covert was held Monday, December 11, 2017 at 7:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Gary Hunt	Present
	Councilman Jeffrey Vann	Present
	Councilwoman Deborah Nottke	Present
	Councilman William Bishop	Present

Others Present: Town Attorney Patrick Morrell, Town Clerk Colleen Freese, Highway Superintendent Jeffrey MacCheyne, Reporter Aneta Glover, Councilman-Elect Brayton Foster and other interested citizens.

Call to Order: Supervisor Reynolds called the meeting to order at 7:00 p.m. All rose for the pledge of allegiance.

Public Hearing : Nottke moved, seconded by Vann, to open the Public Hearing at 7:03p.m. The purpose of the Public Hearing was to hear comments on the 2018 Fire Protection Agreements between the Village of Trumansburg and Town of Ovid and ,also, to hear comments on the Ambulance Agreement between the Village of Trumansburg and Town of Covert. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Hunt.

Barry Ford asked the Town Board why don't they shop around to see what South Seneca has to offer. Supervisor Reynolds shared that they had South Seneca Ambulance a few years ago, they had problems and decided to go with the Village of Trumansburg.

Councilwoman Nottke shared that the Fire Company and Ambulance may not be an entity, with all the State requirements changing and that she would check into South Seneca Ambulance next year.

Hunt moved, seconded by Nottke, to close the Public Hearing at 7:20 and return to the regular meeting. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Hunt.

Approval of Minutes: Hunt moved, seconded by Nottke, that the regular meeting minutes from November 13, 2017 be approved. Aye-Vann, Aye-Bishop, Aye-Nottke and Aye-Hunt.

Highway Superintendent Report: Highway Superintendent MacCheyne gave his monthly report and then shared about what it was going to cost to order a John Deere 624K-II Loader. It will cost the Town \$49,986.00 after the trade allowance of \$111,800.00 for the old pay loader. He also said the cost of a 2019 Western Star would be \$225,892.50; this would be on a four-year payment plan. These are state bids. There was discussion on how this would benefit the Town to have a plan for the Highway equipment to be replaced.

Town Clerk Report: Town Clerk Freese reported that the American Legion post 770 filed for their 2018 Bell Jar license.

Councilman Vann asked Town Attorney Morrell when section 3A Multi-dwelling on the Land Management Ordinances would be done. Town Attorney Morrell shared there was a lot of changes to be made regarding the Land Management Ordinances and he is working on it and may have it ready for the next meeting.

Supervisor Reynolds shared that there are two choices for court security. 1. Village of Interlaken Police Department. 2. Seneca Security Services. Town Justice Schmidt has asked the Board to consider the Village of Interlaken Police Department for court security.

Vann moved, seconded by Bishop, to approve the Supervisor's Revenue and Expenditure Report for November 2017. Aye-Vann, Aye-Bishop, Aye Hunt and Aye-Nottke.

Nottke moved, seconded by Hunt, to approve the Highway Superintendent's Report for the month of November 2017. Aye-Vann, Aye-Hunt, Aye-Nottke and Aye-Bishop.

Hunt moved, seconded by Vann , to approve the Town Clerk's Monthly Report for November 2017. A total of \$1,236.25 was received and \$450.14 was remitted to the Town Supervisor. Aye-Vann, Aye-Bishop, Aye-Hunt and Aye-Nottke.

Nottke moved, seconded by Hunt, to approve the Dog Control Officer's report for the month of November 2017. Aye-Nottke, Aye-Hunt, Aye-Bishop and Aye-Vann.

Hunt moved, seconded by Nottke, to approve the Village of Interlaken to provide court security for the Town of Covert Court sessions. The cost will be \$21.00 per hour for around five hours a month and extra hours for trials and/or hearings. Aye-Vann, Aye-Hunt, Aye-Nottke and Aye-Bishop.

Hunt moved, seconded by Vann, to set the date for the Town of Covert Court records to be audited on January 15, 2018 at 9:00 a.m. Aye-Nottke, Aye-Hunt, Aye-Bishop and Aye-Vann.

Nottke moved, seconded by Hunt, to reappoint Gerald R. Reynolds to the Planning Board. His new term will be from January 1, 2018 - December 31, 2024. Aye-Vann, Aye-Bishop, Aye-Hunt and Aye-Nottke.

Bishop moved, seconded by Vann, to approve the American Legion Post 770 Bell Jar Gaming application to conduct Games of Chance for 2018. Aye-Bishop, Aye-Vann, Aye-Nottke and Aye-Hunt.

Vann moved, seconded by Bishop, to approve buying 2019 Dump truck which is a piggyback on the Onondaga County state bid #7823 for the 2019 Western Star 4700SF in the amount of \$225,892.50 on a four-year plan. Aye-Vann, Aye-Bishop, Aye-Hunt and Aye-Nottke.

Hunt moved, seconded by Nottke, to approve the purchase of John Deere 624 K-II Loader-NJPA for \$49,986.00 after the trade allowance of \$111,800.00 on the NYS OGS Contract PC67075 state bid. Aye-Nottke, Aye-Hunt, Aye-Bishop and Aye-Vann.

Bishop moved, seconded by Nottke, to approve the Code Enforcement Officer's report for the month of November. Aye-Vann, Aye-Bishop, Aye-Hunt and Aye-Nottke.

Hunt moved, seconded by Nottke , that the Town of Covert is opposed to a waste energy power plant facility in the former Seneca Army Depot. Waste would be carried into the facility by trucks and trains and burned using furnaces fueled with natural gas to generate energy. The County has enough waste without bringing in more. Aye-Vann, Aye-Nottke, Aye-Bishop and Aye-Hunt.

Vann moved, seconded by Hunt, that the Highway Fund Vouchers #180-191 in the amount of \$8,084.10 and General Fund Vouchers #179-202 in the amount \$ 7,242.60 be approved for payment. Aye-Bishop, Aye-Hunt, Aye-Vann and Aye-Nottke.

Hunt moved, seconded by Nottke, to adjourn the meeting at 8:30 p.m.

Respectfully Submitted,

Colleen R. Freese, Town Clerk

TOWN OF COVERT
SENECA COUNTY
TOWN BOARD YEAREND MEETING
December 28, 2017

The yearend meeting of the Town Board of the Town of Covert was held Thursday, December 28, 2017 at 6:00 p.m. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call:	Supervisor Michael Reynolds	Present
	Councilman Gary Hunt	Present
	Councilman Jeffrey Vann	Present
	Councilman Bill Bishop	Present
	Councilman Deborah Nottke	Present

Others Present: Highway Superintendent Jeffrey MacCheyne, Town Clerk Colleen Freese, Councilman-elect Brayton Foster, Senator Pam Helming and Husband Gary, Ed Turk and other interested citizens.

Call to Order: Supervisor Reynolds called the meeting to order at 6:00 p.m. All rose for the pledge of allegiance.

Senator Pam Helming presented a proclamation to Councilman Gary Hunt for serving the Town of Covert for 26 years as a Councilman .Ed Turk was also thanked by Senator Helming for his years of services to the Town. There was a celebration after the year end meeting by the Town Board and the families and Public to thank them for their services.

Approval of Minutes: Hunt moved, seconded by Nottke, to approve the minutes from December 11,2017. Aye-Hunt, Aye-Bishop, Aye-Nottke and Aye-Vann.

RESOLUTION 6 -17 HIGHWAY MOTOR EQUIPMENT OPERATOR (MEO) POSITION

WHERE AS, the Town of Covert Highway Department has a vacancy to be filled at this time; and

WHERE AS, The Town of Covert Highway Superintendent would like to create a third Motor Equipment Operator (MEO) and fill this position,

THEREFORE, BE IT RESOLVED, that the Town of Covert Town Board agrees to create a third Motor Equipment Operator (MEO) position and fill the position.

Motion: Hunt -- Seconded by Nottke --Vote: Councilman Hunt--Aye, Councilman Vann-Aye, Councilman Bishop- Aye and Councilwoman Nottke-Aye.

Resolution 7-17 2017 Year-end Transfers

WHEREAS several accounts within the General Fund and/or Highway budgets have been overspent; and

WHEREAS there are sufficient funds in other budget lines within those funds to make transfers to meet the shortfalls, therefore be it

RESOLVED that the following budget line transfers be made

From General Fund A1620.42 Building Fuel Oil \$1,900.00

From General Fund A5132.43 Highway Fuel Oil \$1,467.00

From General Fund A9010.8 State Retirement \$2,800.00 Total \$6,167.00

To General Fund A1330.4 Tax collection contractual \$3.00

To General Fund A1650.4 Central Communications System \$5,780.00

To General Fund A5010.4 Highway Superintendent Contractual \$54.00

To General Fund A9010.8 Social Security \$330.00 Total \$6,167.00

From Highway Fund DA 5142.4 Snow Removal Contractual \$6,987

To Highway Fund DA9060.81 Health Reimbursement \$800.00

To Highway Fund DA5142.1 Snow Removal Personnel \$4,504.00

To Highway Fund DA5130.4 Machinery Contractual \$1,465.00

To Highway Fund DA9030.8 Social Security \$218.00 Total \$6,987

From Highway Fund DB5112.4 Road Construction Contractual \$14,580

To Highway Fund DB5112.2 CHIPS \$12,780.00

To Highway Fund DB9060.81 Health Reimbursement \$1,800.00 Total \$14,580

Motion: Councilman Hunt moved, seconded by Councilwoman Nottke Vote-councilman Hunt--Aye, Councilman Vann-Aye, Councilman Bishop- Aye and Councilwoman Nottke-Aye.

RESOLUTION 2018 HIGHWAY HOURLY RESOLUTION

Resolution WHEREAS the Town of Covert in preparing their 2018 budget included amounts to increase the hourly rates of the fulltime employees in the Highway Department personnel lines, and WHEREAS the Town of Covert Highway Department appointed employees have all maintained acceptable work levels, now THEREFORE BE RESOLVED that the Town of Covert Town Board does hereby accept the recommendation of the Highway Superintendent that the following full-time employees will be given an increase in their hourly rate; part-time employees rates will be the minimum wage.

	2017		2018	2018
Employee:	Reg./hour	increase	Total Reg.	O.T.
Chris Bulmahn	\$14.73	\$ 1.27	\$ 16.00	\$24.00
Roger Ike	\$17.25	\$ 1.25	\$ 18.50	\$28.25
Ralph Jones	\$ 9.70	\$0.70	\$10.40	
Glen Boyes	\$ 10.00	\$0.40	\$ 10.40	
New MEO			\$15.00	\$22.50
Thomas Hayward	\$10.00	\$ 0.40	\$10.40	

Nottke moved, seconded by Vann, that the Highway pay rates be effective January 1, 2018. Vote: Councilman Hunt-Aye, Councilman Vann-Aye, Councilman Bishop- Aye and Councilwoman Nottke-Aye.

Nottke moved, seconded by Vann, to pay Highway Bills 192-198 in the amount of \$49,986.00 and the General Fund bills 205-211 in the amount of \$840.88. Councilman Hunt--Aye, Councilman Vann-Aye, Councilman Bishop- Aye and Councilwoman Nottke-Aye.

Councilman Hunt moved , seconded by Nottke, to close his last Town Board meeting .